

# FY17 Annual Progress Report

To be submitted to the Office of Regulatory Staff, Energy Office  
State Government Energy Conservation Act, Code of Laws of South Carolina

**Organization Name:**

**Person(s) Filing Report (name, phone number, email):**

Please complete this report and return it to Julia Parris at the Office of Regulatory Staff, Energy Office ([jparris@regstaff.sc.gov](mailto:jparris@regstaff.sc.gov)) no later than September 15, 2017. Completion of Section II requires the submission of energy consumption data, as described below. You may use the attached reporting tool or the format you normally use to track your energy use.

This report will allow the Energy Office to verify your compliance with the State Government Energy Conservation Act (§48-52-610 through 680 and §48-52-910, Code of Laws of South Carolina). In addition, the energy consumption data you provide will be made available to assist in statewide energy planning efforts. Please ensure that your submission is as complete and accurate as possible. If you need additional space, please attach pages or documents as necessary. If you have questions, please contact Julia Parris at 803-737-9825 or [jparris@regstaff.sc.gov](mailto:jparris@regstaff.sc.gov).

## **Section I: Energy Conservation Measures**

§48-52-820 requires entities to report activities undertaken to implement their Energy Conservation Plan. For this section, please list each energy conservation measure that you implemented in FY17. For each measure, please include the following:

1. A description of the energy conservation measure implemented including an estimate of square footage affected.
2. The estimated and/or observed annual energy savings (if available) and estimation method (if applicable.).
3. If any of your facilities have solar panels used to generate energy for the facility or to put back on the grid, please provide the name of the facility, kW (AC) capacity, and the interconnected utility.

If you implemented no energy conservation measures in FY16, simply write "None."

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## Section II: Energy Consumption Data

To verify progress made toward state energy conservation goals and to assist in statewide energy planning efforts, please provide your complete energy consumption data for FY17 (including all sources of energy used in your buildings) in a format described below:

- If you use energy accounting software, please submit a file containing data showing energy consumption, energy cost, and gross square footage in FY17:
  - As totals for your organization
  - If available, for each meter and/or each building in your organization
- If you do not use any energy accounting software:
  - You may choose to complete and submit the file entitled “SCEO Consumption Reporting Tool”, which can be downloaded from our website (please click [here](#)).
  - You might also want to consider using Portfolio Manager, the free, web-based energy accounting system provided by ENERGY STAR. To access Portfolio Manager, please click [here](#). If you would like more assistance with entering your data into Portfolio Manager, please email [jparris@regstaff.sc.gov](mailto:jparris@regstaff.sc.gov).
  - Otherwise please submit data using Excel.

## Section III: Purchase of Energy Conservation Products

§48-52-640 mandates that all state agencies “shall submit a disclaimer statement to the State Energy Office with [their] annual report stating that [they] did not purchase an energy conservation product that had not been certified by the State Energy Office.” The Energy Office has posted a list of pre-certified and/or approved energy conservation products/measures on our website (please click [here](#)). For any products/measures not listed here, agencies should contact Conn Fraser at [cfraser@regstaff.sc.gov](mailto:cfraser@regstaff.sc.gov) or by telephone at 803-737-5229.

Statement	Initials
I hereby certify that my organization did not purchase any energy conservation products that have not been certified and/or approved by the Energy Office.	

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## Section IV: Energy Retrofit Financing

1. *Did you enter into a guaranteed energy savings performance contract (GESPC) in Fiscal Year 2017? Yes No (Check one)*
  - a. *If so, please indicate the Energy Services Company (ESCO) or consultant used:*  
\_\_\_\_\_
  - b. *If no, please indicate why not:*
    - A need for energy efficiency improvements was not determined
    - Unfamiliarity with GESPC/process seemed to complicated
    - Was not aware of GESPC
    - GESPC process seemed too costly
    - Other reason: \_\_\_\_\_
2. *Have you entered into a GESPC in years prior to FY17? Yes No (Check one)*
  - a. *If so, please indicate the ESCO or consultant used:* \_\_\_\_\_
3. *Are you interested in receiving information about GESPC? Yes No (Check one)*
4. *Are you interested in receiving information about the ConserFund loan program, ConserFund Plus (an expansion of ConserFund that includes a 30% grant/70%loan option) Yes No (Check one)*

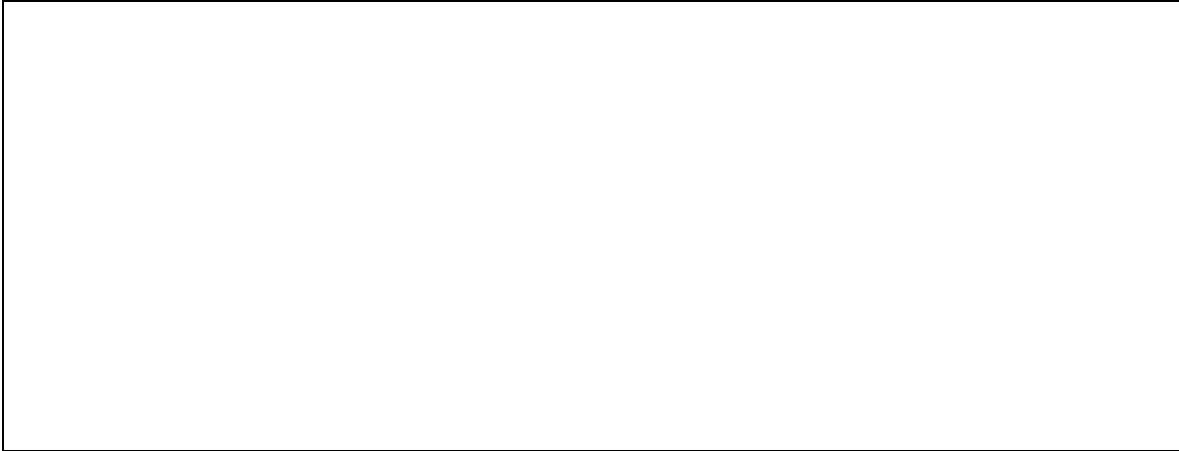
## Section V: Energy Plan Update & Success Stories

### Energy Plan Updates

- A. *You submitted an Energy Conservation Plan, required by law, to the Energy Office in 2009; if you have significantly revised your Plan please send a copy for our files to [jparris@regstaff.sc.gov](mailto:jparris@regstaff.sc.gov).*
- B. *If you have not made significant revisions to your Plan, but have only refined it, please provide a brief write-up addressing any changes that may have occurred since submission of your Plan in 2009. Please include energy team training and education. In addition, please let us know about any successes deserving mention, or barriers to improvement that you have faced. We want to publicize your successes and assist with obstacles where we can.*

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*Thank you for your assistance in completing this report. Please call Julia Parris (803-737-9825, [jparris@regstaff.sc.gov](mailto:jparris@regstaff.sc.gov)), Conn Fraser (803-737-5229, [cfraser@regstaff.sc.gov](mailto:cfraser@regstaff.sc.gov)) or Stacey Washington (803-737-0804, [swashington@regstaff.sc.gov](mailto:swashington@regstaff.sc.gov)) if you have questions or need assistance.*