**SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION**  
**OFFICE OF PUBLIC TRANSIT**  

**PROPERTY DELIVERY RECEIPT**

Name of Agency/Grantee: ____________________________________________________________  

Vendor’s Name and Address: ________________________________________________________  

Contract #: ______________________ Invoice #: _____________ Type of Program: ________________  

Contract Award/Approval Date: ______________________ RFP/Bid Date: ______________________  

I certify that on _______/______/_______ this agency received the property listed below:  

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<tr>
<th>Make/Model</th>
<th>VIN/Serial #</th>
<th>Purchase Date</th>
<th>Delivery Date</th>
<th>Total Cost</th>
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______ The property was inspected and met all specifications agreed to in the contract with the vendor.

______ The property was inspected but did not meet all specifications. The deficiencies are listed below:

________________________________________________________________________________________  
________________________________________________________________________________________

______ The safety equipment was inspected (First Aid Equip., Fire Suppressor) has been installed on the vehicle.

_____________  _______________  _______________
Date          Signature          Title

_____________  _______________  _______________
Date          Director/Desigee Signature  Title

Revised 10/24/2012