

**SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION  
OFFICE OF PUBLIC TRANSIT**

**PROPERTY DELIVERY RECEIPT**

Name of Agency/Grantee: \_\_\_\_\_

Vendor's Name and Address: \_\_\_\_\_

Contract #: \_\_\_\_\_ Invoice #: \_\_\_\_\_ Type of Program: \_\_\_\_\_

Contract Award/Approval Date: \_\_\_\_\_ RFP/Bid Date: \_\_\_\_\_

I certify that on \_\_\_\_/\_\_\_\_/\_\_\_\_ this agency received the property listed below:  
Month Day Year

Make/Model	VIN/Serial #	Purchase Date	Delivery Date	Total Cost
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

\_\_\_\_\_ The property was inspected and met all specifications agreed to in the contract with the vendor.

\_\_\_\_\_ The property was inspected but did not meet all specifications. The deficiencies are listed below:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ The safety equipment was inspected (First Aid Equip., Fire Suppressor) has been installed on the vehicle.

\_\_\_\_\_  
Date Signature Title

\_\_\_\_\_  
Date Director/Designee Signature Title