

PRECONSTRUCTION DESIGN MEMORANDUM

MEMO: PCDM-15

SUBJECT: Dates for Assembling Information for Construction Obligations

Please follow the attached schedule when submitting project information for Federal Fiscal Year (FFY) 2027, beginning with the October 2026 construction obligation. Please note the following important updates:

- There will be no July letting for FFY 2027.
- The utility certification deadline applies to all utilities, not just “wet” utilities.
- The QA deadline has been removed from the chart, noting that QA reviews should be completed and implemented before submitting plans for the letting.
- Project classifications are based on the Federal Highway Administration Risk-Based Stewardship and Oversight PoDi Project List.

Samuel M. Pridgen
Dir.-Office of Engineering Support

May 8, 2026
Effective Date

SMP

Attachment

ec:

Rob Perry, Deputy Secretary for Engineering
John Boylston, Chief Engineer for Project Delivery
Robert Isgett, Chief Engineer of Alternative Delivery and Construction
Chris Lacy, Director of Bridge Management
Leah Quattlebaum, Deputy Secretary of Planning
Julie Barker, Director of Preconstruction
Mike Barbee, Director of Rights of Way
Chad Long, Director of Environmental Services
Jeff Terry, Director of Maintenance
Jae Mattox, Director of Traffic Engineering
Clay Richter, Director of Construction
Brian Klauk, Director of Planning
Casey Lucas, RP Engineer – Lowcountry
Stacey Johnson, RP Engineer - Pee Dee
Adam Humphries, RP Engineer - Midlands
Berry Mattox, RP Engineer - Upstate
Travis Driggers, Contract Administrator
Rickele Gennie, FHWA
Blake Gerkin, FHWA



DATES FOR ASSEMBLING INFORMATION ON CONSTRUCTION OBLIGATIONS FOR FEDERAL FISCAL YEAR 2027 BEGINNING WITH OCTOBER 2026

5/8/2026

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
All utility documents associated with <u>all</u> utilities necessary for inclusion in the transportation project must be provided by the utility to the Regional Production Group.	11-Jun	16-Jul	13-Aug	10-Sep	15-Oct	12-Nov	10-Dec	8-Jan	11-Feb	18-Mar	15-Apr	16-May
\$ If the project requires PS&E review/approval by FHWA due to its designation as a PoDI ¹ , submit Complete Plans ² to Letting Prep for FHWA Preliminary Review	14-Jul	27-Jul	24-Aug	28-Sep	26-Oct	1-Dec	31-Dec	26-Jan	25-Feb	30-Mar	4-May	25-May
\$ If the project requires PS&E review/approval by FHWA due to its designation as a PoDI, submit Letting Plans ³ to Letting Prep to prepare PS&E	11-Aug	24-Aug	21-Sep	26-Oct	23-Nov	29-Dec	27-Jan	23-Feb	24-Mar	27-Apr	1-Jun	22-Jun
\$ Letting Prep Engineer submits PS&E to FHWA for projects that require PS&E review/approval due to its designation as a PoDI	1-Sep	14-Sep	12-Oct	16-Nov	14-Dec	19-Jan	17-Feb	17-Mar	14-Apr	18-May	22-Jun	13-Jul
For all other projects, submit Letting Plans ³ to Engineering Support to prepare PS&E ⁴ . Staff to submit Right of Way & Utility Certificates, All Environmental Permits, Contract Utility Agreement, etc. to Obligation Management Office for FHWA authorization process.	14-Sep	28-Sep	26-Oct	30-Nov	28-Dec	1-Feb	1-Mar	29-Mar	28-Apr	1-Jun	6-Jul	27-Jul
Pre-Let Meeting	16-Sep	30-Sep	28-Oct	2-Dec	6-Jan	3-Feb	3-Mar	31-Mar	30-Apr	3-Jun	9-Jul	29-Jul
Engineer's Estimate complete	9-Oct	6-Nov	4-Dec	8-Jan	12-Feb	12-Mar	9-Apr	8-May	11-Jun	15-Jul	13-Aug	4-Sep
Let Review Meeting / SCDOT Sends PS&E Approval Memo to FHWA	14-Oct	10-Nov	9-Dec	13-Jan	17-Feb	17-Mar	14-Apr	13-May	16-Jun	20-Jul	18-Aug	9-Sep
Plans to Engineering Reproduction Services.	15-Oct	15-Nov	18-Dec	14-Jan	18-Feb	18-Mar	15-Apr	N/A	17-Jun	22-Jul	20-Aug	18-Sep
Proposals to Engineering Reproduction Services.	22-Oct	19-Nov	17-Dec	21-Jan	25-Feb	25-Mar	22-Apr	N/A	24-Jun	28-Jul	26-Aug	24-Sep
FHWA to authorize projects.	23-Oct	25-Nov	23-Dec	22-Jan	26-Feb	26-Mar	23-Apr	N/A	25-Jun	29-Jul	20-Aug	11-Sep
All Ad information completed for Contracts Administration Office.	28-Oct	2-Dec	30-Dec	27-Jan	3-Mar	31-Mar	28-Apr	N/A	30-Jun	3-Aug	1-Sep	30-Sep
Advertisement printed in newspaper and posted on SCDOT website.	2-Nov	7-Dec	4-Jan	1-Feb	8-Mar	5-Apr	3-May	N/A	6-Jul	8-Aug	7-Sep	7-Oct
Plans and Proposals available to Contractors.	10-Nov	15-Dec	12-Jan	9-Feb	16-Mar	13-Apr	11-May	N/A	13-Jul	16-Aug	14-Sep	14-Oct
Deadline for submitting information for Addenda	2-Dec	6-Jan	3-Feb	3-Mar	7-Apr	5-May	2-Jun	N/A	4-Aug	7-Sep	6-Oct	3-Nov
Date of Letting. →	8-Dec	12-Jan	9-Feb	9-Mar	13-Apr	11-May	8-Jun	N/A	10-Aug	14-Sep	12-Oct	9-Nov

¹ Refer to FHWA's Risk-Based Stewardship and Oversight PoDI Project List.

² Complete Plans contain all applicable initials from Department production staff (design leads, Design Manager, and Program Manager). Complete Plans are not required to be signed and sealed by the Engineer of Record unless deemed necessary as part of a contractual agreement governing the development of the plans.

³ Letting Plans have completed the quality assurance process, including any necessary verification, and contain all applicable initials from Department production. Letting Plans are required to be signed and sealed by the Engineer of Record. Submit signed and sealed unique special provisions, a project transmittal form, and a minimum CPS Spreadsheet with the Letting Plans.

⁴ The PS&E is comprised of Letting Plans, a bid proposal, and the engineer's estimate.

\$ Applicable to federally funded projects of division interest only

DATES FOR ASSEMBLING INFORMATION ON CONSTRUCTION OBLIGATIONS FOR FEDERAL FISCAL YEAR 2026 BEGINNING WITH OCTOBER 2025

5/20/2025

OBLIGATION MONTH	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
All utility documents associated with wet utilities necessary for inclusion in the transportation project must be provided by the utility to the Regional Production Group.	12-Jun	17-Jul	14-Aug	11-Sep	16-Oct	13-Nov	11-Dec	8-Jan	12-Feb	13-Mar	16-Apr	16-May
\$ If the project requires PS&E review/approval by FHWA due to its designation as a PoDI ¹ , submit Complete Plans ² to Preconstruction Support for QA review and Letting Prep for FHWA Preliminary Review	15-Jul	28-Jul	25-Aug	29-Sep	27-Oct	1-Dec	1-Jan	26-Jan	25-Feb	30-Mar	27-Apr	25-May
\$ If the project requires PS&E review/approval by FHWA due to its designation as a PoDI, submit Letting Plans ³ to the Preconstruction Support Operations Center to prepare PS&E	12-Aug	25-Aug	22-Sep	27-Oct	24-Nov	29-Dec	28-Jan	23-Feb	24-Mar	27-Apr	25-May	22-Jun
For all other projects, submit Complete Plans ² to Preconstruction Support for QA review .	11-Aug	25-Aug	22-Sep	27-Oct	24-Nov	29-Dec	26-Jan	23-Feb	24-Mar	27-Apr	25-May	22-Jun
\$ Letting Prep Engineer submits PS&E to FHWA for projects that require PS&E review/approval due to its designation as a PoDI	2-Sep	15-Sep	13-Oct	17-Nov	15-Dec	19-Jan	18-Feb	18-Mar	14-Apr	18-May	15-Jun	13-Jul
For all other projects, submit Letting Plans ³ to the Preconstruction Support Operations Center to prepare PS&E ⁴ . Staff to submit Right of Way & Utility Certificates, All Environmental Permits, Contract Utility Agreement, etc. to Obligation Management Office for FHWA authorization process.	15-Sep	29-Sep	27-Oct	1-Dec	29-Dec	2-Feb	2-Mar	30-Mar	28-Apr	1-Jun	29-Jun	27-Jul
Pre-Let Meeting	17-Sep	1-Oct	29-Oct	3-Dec	7-Jan	4-Feb	4-Mar	1-Apr	30-Apr	3-Jun	2-Jul	29-Jul
Engineer's Estimate complete	10-Oct	7-Nov	5-Dec	9-Jan	13-Feb	13-Mar	10-Apr	8-May	12-Jun	10-Jul	14-Aug	4-Sep
Let Review Meeting / SCDOT Sends PS&E Approval Memo to FHWA	15-Oct	12-Nov	10-Dec	14-Jan	18-Feb	18-Mar	15-Apr	13-May	17-Jun	15-Jul	19-Aug	9-Sep
Plans to Engineering Reproduction Services.	16-Oct	15-Nov	19-Dec	15-Jan	19-Feb	19-Mar	16-Apr	N/A	18-Jun	17-Jul	21-Aug	18-Sep
Proposals to Engineering Reproduction Services.	23-Oct	20-Nov	18-Dec	22-Jan	26-Feb	26-Mar	23-Apr	N/A	25-Jun	23-Jul	27-Aug	24-Sep
FHWA to authorize projects.	24-Oct	26-Nov	29-Dec	23-Jan	27-Feb	27-Mar	24-Apr	N/A	26-Jun	24-Jul	21-Aug	11-Sep
All Ad information completed for Contracts Administration Office.	29-Oct	3-Dec	2-Jan	28-Jan	4-Mar	1-Apr	29-Apr	N/A	1-Jul	29-Jul	2-Sep	30-Sep
Advertisement printed in newspaper and posted on SCDOT website.	3-Nov	8-Dec	5-Jan	2-Feb	9-Mar	6-Apr	4-May	N/A	7-Jul	3-Aug	7-Sep	7-Oct
Plans and Proposals available to Contractors.	12-Nov	16-Dec	13-Jan	10-Feb	17-Mar	14-Apr	12-May	N/A	14-Jul	11-Aug	15-Sep	14-Oct
Deadline for submitting information for Addenda	3-Dec	7-Jan	4-Feb	4-Mar	8-Apr	6-May	3-Jun	N/A	5-Aug	2-Sep	7-Oct	4-Nov
Date of Letting. →	9-Dec	13-Jan	10-Feb	10-Mar	14-Apr	12-May	9-Jun	N/A	11-Aug	9-Sep	13-Oct	10-Nov

¹ Refer to PoDI Project List and corresponding S&O Plans on SCDOT website to determine which projects require PS&E submittal to FHWA

² Complete Plans contain all applicable initials from Department production staff (design leads, Design Manager, and Program Manager). Complete Plans are not required to be signed and sealed by the Engineer of Record unless deemed necessary as part of a contractual agreement governing the development of the plans.

³ Letting Plans have completed all required quality assurance reviews and contain all applicable initials from Department production and support staff. Letting Plans are required to be signed and sealed by the Engineer of Record. Submit signed and sealed unique special provisions, a project transmittal form, and a minimum CPS Spreadsheet with the Letting Plans.

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