

South Carolina Department of Transportation
Engineering Directive

Directive Number: ED-1 **Effective:** January 13, 2017

Subject: Development of SCDOT Engineering Directives

References: Section 57-3-110 of South Carolina Code of Laws, 1976, as amended

Primary Department: Deputy Secretary for Engineering

Guidelines outlining procedures will be submitted by the engineering directors through engineering directives (EDs) and approved by the Deputy Secretary for Engineering (DSE). All EDs dated prior to November 21, 2003, are cancelled.

The Office of the Deputy Secretary for Engineering will maintain original copies of all EDs. That office will also be responsible for publishing EDs on the South Carolina Department of Transportation Internet site. Each engineering director will submit written notification to the DSE by January 1 of each year acknowledging that all EDs for which they have primary responsibility have been reviewed and are up to date.

All EDs will be numbered consecutively regardless of which department created the directive. The Office of the Deputy Secretary for Engineering will be responsible for assigning numbers to engineering directives. An index will be created listing all EDs along with the department primarily responsible. When an engineering directive is cancelled its number will not be used again. Instead, the index will continue to list that directive, but show that it has been cancelled.

All references to the South Carolina Code of Laws in EDs refer to the South Carolina Code of Laws of 1976, as amended.

Signatures required on engineering directives are as follows:

Submitted by: _____
Title of Appropriate Engineering Director(s)

Recommended by: _____
Title of Appropriate Chief Engineer(s)

Approved by: _____
Deputy Secretary for Engineering

(If submitted by multiple engineering directors or recommended by multiple chief engineers, an additional signature line should be added for each.)

Below all signature lines, a history of the directive will be included as follows:

History: Issued on [Original Issue Date]
First Revision on [First Revision Date]
Second Revision on [Second Revision Date]
Third Revision on [Third Revision Date]

The format illustrated herein should be employed in the preparation of all EDs.

Approved by: Leland Colvin, P.E.
Deputy Secretary for Engineering

History: Issued on November 21, 2003
First Revision on July 1, 2014
Second Revision on January 13, 2017