

PROFESSIONAL SERVICES (PS) DBE Contract File CLOSEOUT REQUEST

CONTRACT File #: _____ Date: _____ SCDOT PS Contact: _____ Consultant: _____ Phone: _____ Prepared By: _____ Office #: _____	PROJECT TYPE: Federal _____ OR State _____ Contract Amount: \$ _____ DBE Committal Amount: \$ _____ DBE Goal Amount: \$ _____ <hr style="border-top: 1px dotted black;"/> Final DBE Amount Paid: \$ _____ Final DBE Committal Amount Paid: \$ _____
--	---

Choose ONLY ONE Section that is Applicable

SECTION I:

- NO GOAL
- ALL COMMITMENTS MET

Return To: Minority & Small Business Affairs (MSBA)
 DBE Reporting Unit via email at
DBECloseouts@scdot.org
 Telephone: (803) 737-4774

<i>DBE Reporting Unit RECEIVED</i>	
<i>Received:</i>	_____
<i>Entry Date:</i>	_____
<i>Initials:</i>	_____

SECTION II:

- ALL COMMITMENTS NOT MET**
- Submit packet, final DBE Quarterly Report(s), Tracking Spreadsheet and supporting documentation to include justification memo to MSBA via email to Gary Linn and cc DBE Reporting at DBECloseouts@scdot.org.

<i>PS RECEIVED</i>	
<i>Date:</i>	_____
<i>Initials:</i>	_____