

# DISADVANTAGED BUSINESS ENTERPRISE (DBE)

## *South Carolina Unified Certification Program*

### CERTIFICATION UPDATE APPLICATION

Owner Name: \_\_\_\_\_ Federal Employer ID: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_ Other Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Web Address: \_\_\_\_\_

Date of Application: \_\_\_\_\_ **OUT-OF-STATE FIRMS ONLY:**  
Attach renewal letter for original Jurisdiction of Certification.

#### PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Has the firm undergone any changes in ownership? If yes, please indicate below and attach supporting documentation (i.e., stock certificates, purchase agreements, promissory notes, etc.).  
\_\_\_\_\_  
\_\_\_\_\_
2. Are there any changes that may affect the control of your firm (i.e. new owners/partners)? If yes, please indicate below and attach supporting documentation.  
\_\_\_\_\_  
\_\_\_\_\_
3. List other states currently certified: \_\_\_\_\_
4. Haulers, how many trucks do you own? \_\_\_\_\_
5. How many people do you currently employ? \_\_\_\_\_
6. Attach a copy of your firm's 2023 FEDERAL tax return. No state returns please.  
Did firm file federal taxes during the specified year? Yes \_\_\_\_\_ No \_\_\_\_\_  
*If no, attach an explanation to this form along with supportive documentation, as applicable.*
7. Verify your company information listed in the DBE Directory is correct.

#### CERTIFICATION UPDATE APPLICATIONS CAN BE MAILED OR EMAILED TO THE FOLLOWING:

Mail to: SC Department of Transportation  
Office of Civil Rights Programs  
955 Park Street, Suite 117  
Columbia, SC 29201

Please sign/date below **ONLY**  
if there has been changes in Ownership and/or Control.

Email to: DBECertification@scdot.org

Owner's Signature

Date

# DISADVANTAGED BUSINESS ENTERPRISE (DBE)

## *Declaration of No Change*

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

NAME OF DBE FIRM: \_\_\_\_\_

1. I am the majority owner of the above firm and I control the firm as required by the DBE regulations set forth in 49 CFR part 26.
2. There have been no changes in the circumstances of the firm since the date it was certified (or last recertified) which would affect its ability to meet the DBE eligibility requirements concerning size, disadvantaged status, ownership, or control as set forth in 49 CFR part 26.
3. There have been no material changes in the information provided in the firm's application for certification (or previous recertification applications), except those about which the firm has provided SCDOT written notice on \_\_\_\_\_ (provide date of notice to SCDOT).
4. The firm's average over the preceding five fiscal years does not exceed the applicable SBA size cap(s). The firm's average over the preceding three fiscal years does not exceed the applicable Statutory cap. (Documentation of the firm's size and gross receipts is attached.)
5. The personal net worth of the owner of the firm does not exceed \$2.047 million, as required by 49 CFR part 26.

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### DECLARATION OF NO CHANGE PURSUANT TO 28 USC § 1746:

**I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE UNITED STATES OF AMERICA THAT THE FOREGOING IS TRUE AND CORRECT.**

EXECUTED ON \_\_\_\_\_

\_\_\_\_\_  
Owner's Name (printed)

\_\_\_\_\_  
Owner's Signature