ATTACHMENT 9.4

Appendix/Attachment Title

District QualityMeetingForm

Appendix/Attachment Revision and Year:

October 2026, V1

Appendix/Attachment Introduction and Discussion

TheDBIS shall conduct quarterlyqualitymeetings (four per year)with the bridgeinspectionstaffineach districtThese meetings will be usedto helpensure consistencyinthe bridge inspection program, provide training, and keep the staffupdated oncurrent inspection activities. These districtqualitymeetings willrecap ongoingQC effortsincludingfieldreviews,field QC checks, QC checkingof bridge inspection reportsand maintaininginspectionequipment in their inventory.

Duringthese quarterlystaffmeetings, the DBIS and the district inspectors will confirmtheyhave allrequired bridge inspection equipment intheirinventory.

Consultants are notrequired to complete Attachment 9.4. Consultantsshallindicate theirprocess for discussingQC efforts andfor maintainingequipmentin their QC Plan.

Appendix/Attachment Description

A meetingsign-in sheet, a list of required topics and the checklist of required equipment are included in this form. This formshall be releasedbythe DBIS or consultant PMs to the BMO within 30 calendar days from the meeting.