



Asset ID Retirement Request Form

***Download and open this form on your local device. Web-browser version is not functional.*

ASSET RETIREMENT REQUESTED BY	
Name:	
Email:	
Phone:	
Company (<i>enter SCDOT if in-house</i>):	
Date of Request:	

BRIDGE / CULVERT IN QUESTION	
Asset ID:	

REASON FOR RETIREMENT: <small>Retirement of an Asset shall only occur when a bridge is closed to traffic permanently (with no plans to reopen) or a bridge is demolished. User shall include Notes below and select from the options below.</small>			
<input type="checkbox"/>	BRIDGE IS NO LONGER MAINTAINED BY SCDOT, CORRESPONDENCE OF OWNERSHIP CHANGE IS IN BRIDGE FILE	<input type="checkbox"/>	BRIDGE IS PERMANENTLY CLOSED WITH NO PLANS TO RE-OPEN
<input type="checkbox"/>	BRIDGE CLOSED FOLLOWING NO RESPONSE FROM COUNTY, CORRESPONDENCE INCLUDED IN BRIDGE FILE	<input type="checkbox"/>	BRIDGE "ON ROUTE" IS NOW PRIVATE
<input type="checkbox"/>	BRIDGE DEMOLISHED AND NEW STRUCTURE IS OPEN TO TRAFFIC NEW / FUTURE ASSET ID NUMBER (<i>if known</i>):	<input type="checkbox"/>	OTHER REASON, INCLUDE NOTES BELOW:

ATTENTION!!

***** DO NOT request a retirement until the bridge has been demolished if the bridge is over an SCDOT Roadway. *****

***** Bridge Inspector or Load Rater: DO NOT request the retirement of a bridge until the bridge inspection event has been reviewed and locked in BrM. You are responsible for checking inspection event status before submitting this form. *****

ADDITIONAL NOTES FROM REQUESTER

SCDOT RESPONSE (<i>will contact requester for additional info, if needed</i>)