



Asset ID Retirement Request Form

Version 1.0, JUL2026
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ASSET RETIREMENT REQUESTED BY	
Name:	
Email:	
Phone:	
Company (enter SCDOT if in-house):	
Date of Request:	

BRIDGE / CULVERT IN QUESTION	
Asset ID:	

REASON FOR RETIREMENT: Retirement of an Asset shall only occur when a bridge is closed to traffic permanently (with no plans to reopen) or a bridge is demolished. User shall include Notes below and select from the options below.			
	BRIDGE IS NO LONGER MAINTAINED BY SCDOT, CORRESPONDENCE OF OWNERSHIP CHANGE IS IN BRIDGE FILE		BRIDGE IS PERMANENTLY CLOSED WITH NO PLANS TO RE-OPEN
	BRIDGE CLOSED FOLLOWING NO RESPONSE FROM COUNTY, CORRESPONDENCE INCLUDED IN BRIDGE FILE		BRIDGE "ON ROUTE" IS NOW PRIVATE
	BRIDGE DEMOLISHED AND NEW STRUCTURE IS OPEN TO TRAFFIC NEW / FUTURE ASSET ID NUMBER (if known):		OTHER REASON, INCLUDE NOTES BELOW:

ATTENTION!!

***** DO NOT request a retirement until the bridge has been demolished if the bridge is over an SCDOT Roadway. *****

***** Bridge Inspector or Load Rater: DO NOT request the retirement of a bridge until the bridge inspection event has been reviewed and locked in BrM. You are responsible for checking inspection event status before submitting this form. *****

ADDITIONAL NOTES FROM REQUESTER

SCDOT RESPONSE (will contact requester for additional info, if needed)

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