



Asset ID Retirement Request Form

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ASSET RETIREMENT REQUESTED BY	
Name:	
Email:	
Phone:	
Company (enter SCDOT if in-house):	
Date of Request:	

BRIDGE / CULVERT IN QUESTION	
Asset ID:	

REASON FOR RETIREMENT: <i>Retirement of an Asset shall only occur when a bridge is closed to traffic permanently (with no plans to reopen) or a bridge is demolished. User shall include Notes below and select from the options below.</i>			
	BRIDGE IS NO LONGER MAINTAINED BY SCDOT, CORRESPONDENCE OF OWNERSHIP CHANGE IS IN BRIDGE FILE		BRIDGE IS PERMANENTLY CLOSED WITH NO PLANS TO RE-OPEN
	BRIDGE CLOSED FOLLOWING NO RESPONSE FROM COUNTY, CORRESPONDENCE INCLUDED IN BRIDGE FILE		BRIDGE "ON ROUTE" IS NOW PRIVATE
	BRIDGE DEMOLISHED AND NEW STRUCTURE IS OPEN TO TRAFFIC NEW / FUTURE ASSET ID NUMBER (if known):		OTHER REASON, INCLUDE NOTES BELOW:

ATTENTION!!

*** DO NOT request a retirement until the bridge has been demolished if the bridge is over an SCDOT Roadway. ***

*** Bridge Inspector or Load Rater: DO NOT request the retirement of a bridge until the bridge inspection event has been reviewed and locked in BrM. You are responsible for checking inspection event status before submitting this form. ***

ADDITIONAL NOTES FROM REQUESTER

SCDOT RESPONSE (will contact requester for additional info, if needed)