

Design-Build Subcommittee

November 17, 2011 minutes

Attendees:

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- I. Claude opened meeting and welcomed everyone. Benji Vinson was introduced as a new member and Bryan Jones from district 1 will be joining the group in January.
- II. Project Updates
  - Bridge Package A – Proposals are due today
  - Bridge Package C – Final RFP in December
  - Bridge Package D – Shortlist of firms will be released today
  - Wando – On hold till spring 2012
  - I-26 Calhoun/Lexington – Fall of 2012
- III. Task/Issue Updates
  - a. Draft Best Practices Manual
    - Outline of the manual was distributed to the group and discussed. Outline included:
      1. Advertisements
      2. Request for Qualifications (RFQ)

3. RFQ submittals (by proposer)
4. Request for Proposals (RFP)
5. Questions on RFP for Industry Review
6. Final RFP (revised RFQ) Release
7. Confidential Meetings
8. RFQ and RFP Submittals (from DB teams)
9. Bid Openings
10. Debriefings
11. Stipends

b. Design Submittal Review Process

Freddie has submitted a process to Matt and it is under review. Freddie will send out to the group so it can be discussed at the next meeting

c. ACEC/SCDOT Fall Conference

Round table discussion at the conference was successful and information was shared with the conference attendees about what the DB committee has accomplished and implemented.

IV. Action Items

Add shortlist of design firms with contractors to website

SCDOT design lead

Limit RFQs to less pages and maybe eliminate 330s

Design Submittal Process forwarded to group members for discussion at next meeting

**Next Meeting: January (9:00 – 12:00 LPAs office)**