



**SCDOT/CAGC Joint Committee Meeting
July 24, 2013
Minutes**

Attendees

See attached list

The meeting was called to order by Charles Eleazer with introductions

Old Business

Contractor Status

See attached chart. 301 projects in the system, 198 projects or 65.8% are on time. 24 projects or 8% are between 10 and 25% behind schedule. 79 projects or 26.2% are over 25% behind schedule.

Traffic Control Certification 9/1/13 Implementation

The effective date will be the September Letting and will not be retro-active to existing projects. The only train the trainer is for Flagging. Any trainer who is certified to do flagger training will be acting on behalf of the organization from which they received their certification and not for the contractor. Any certificate issued by the trainer will be issued from the certifying organization. Supervisors for Temporary Traffic control have to attend one of the four approved sources for certification.

NEW BUSINESS

Safety Topic

John Gather with SCDOT presented information on heat injury prevention. (see handouts) He also presented some different safety apparel for sun protection such as hats, bandanas, ventilated apparel and items for cooling purposes.

Funding Update

\$41 million from vehicle sales taxes will be used to let projects in December and January for resurfacing projects that were pulled from previous lettings. This will be in addition to the regular state and federal resurfacing program.

\$50 million for bridges will be used as match for Federal Aid Bridge Program which will free up \$50 million of state money to use for bridge replacements on weight restricted and closed bridges.

\$500 million of SIB bonds will be used to let some of the larger projects on the priority list. These will not show up in lettings for about 18 months.

SCDOT Re-organization

Chief Engineer for Field Operations position was created to supervise the districts for consistency.

Brian Keys appointed to Director of Rights of Ways and moved under Ron Patton.

Environmental office and LPA office moved under Ron Patton.

Planning office moved to Mass Transit Division

Inclement Weather Issues/Options

Rain fall has been excessive statewide and has impacted work schedules. Night time work has been impacted severely with regular thunder showers. Suggestions were made to try some daytime paving to get some of the work accomplished. Some of the projects being delayed are effecting the start of other projects. SCDOT reported that they will be trying to raise the vehicles per hour rate to 1200 on primary and interstate projects to allow more hours available for work.

This is a statewide issue and the construction office will discuss with the districts to get suggestions on how to get more hours of paving. Maybe try some days when the traffic counts are lower.

Subcommittees

Roadway Subcommittee: Did not meet

Bridge Subcommittee: Did not meet

Project Development Subcommittee: Did not meet

Utility Subcommittee: Did not meet

Supplier Subcommittee: Did not meet

Design Build Subcommittee: Meeting was postponed until August

Other Business

Insurance Forms

The SCDOT has not been receiving the proper insurance forms for Liability based on the standard specifications section 103.8 page 21. See attached forms.

Next Meeting: September 25, 2013

Adjourned

JULY 24, 2013

SCDOT/AGC JOINT MEETING

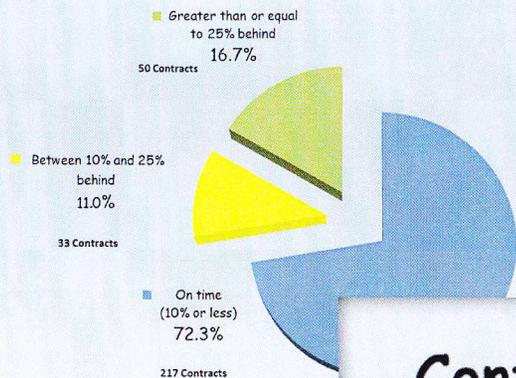
NAME	COMPANY/AGENCY
Danny Sheaf	CAGC
Ben Whetstone	CR Jackson / settler
Benjy Hardee	A.O. Hardee & Son Inc.
Tim Hendersow	SCDOT
DAVID GLENN	SCDOT
MERRITT VANN	SCDOT
Jay Hawkins	SCDOT
KEVIN HARRINGTON	SCDOT
Kyle Berry	SCDOT
David Johnson	SCDOT
Merrill Zunka	SCDOT
John Gaither	SCDOT
Russ Touchberry	SCDOT
Jim Porth	SCDOT
Bill Tomlinson	LANE CONSTRUCTION
Ken Atkinson	PALMETTO Corp.
TED GEDDIS	HRI Bridge Co
DAVID RISTER	SCDOT
John Jordan	Cherokee
Casey Schwager	SLOAN
Claude Tpack	SCDOT HQ Const.
Bill Mattison	SCDOT
C Jason Johnston	SCDOT-D4
DOUG McCLURE	SCDOT
Al Barwick	SCDOT
Mike Hannah	SCDOT - Dist # 2
LEE NEIGHBORS	SCDOT - DZ
ROBBIE ISGERT	SCDOT - Dist. #1
Bryan Jones	" "
Mark Ashmore	ASHMORE BROS. INC.
Scott Fawc	Sloan Const.
Grady Wickel	Eagle Const. Co.
Mandy McMillan	TIMING Development Co.
Charles Elvazal	SCDOT

Contract Status

as of 5/11/2013

No. of Contracts Executed and w/o SWKC: 300

Schedule Periods ending: 3/31/13 - All Districts



Contract Status

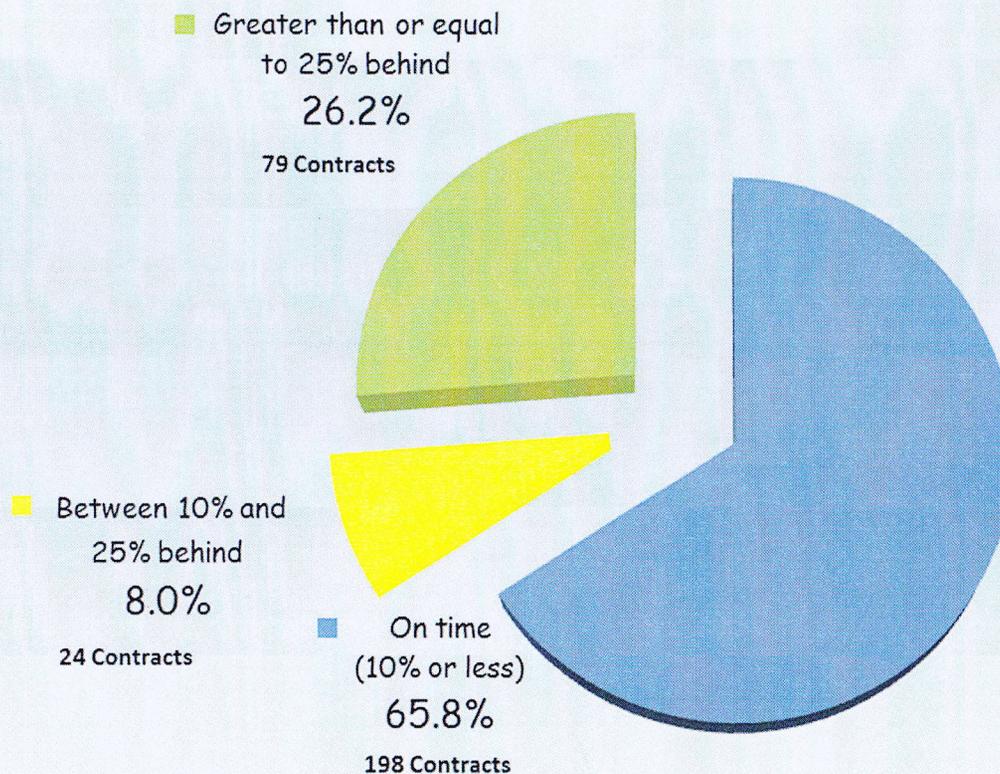
as of 6/28/2013

No. of Contracts Executed and w/o

SWKC: 301

Schedule Periods ending:

5/31/2013 - All Districts



July 23, 2013

IMPORTANT NOTICE FOR CONTRACTORS

Contractor's Liability Insurance Certificates

Attached are two sample Certificate of Liability Insurance that are most commonly submitted to satisfy Subsection 103.8 of the *2007 SCDOT Standard Specifications for Highway Construction*, which deals with Contractor's liability insurance requirements.

The first is a sample of an ACORD 25 Insurance Certificate, which is the most commonly used certificate. The second sample is the Liberty Mutual Insurance Certificate, which issued by Liberty Mutual. These sample certificates have the minimum coverage limits for Contractor's liability insurance, but they don't fully satisfy the requirements of the standard specifications. The standard specifications require several endorsements along with the certificate. The General Liability, Automobile Liability, and Umbrella policy must have two endorsements, one to name the SCDOT as an Additional Insured, and another endorsement to Waive Subrogation in favor of the SCDOT. The Workers Compensation policy only requires a Waiver of Subrogation endorsement. An endorsement for 30-Day Notice of Cancellation and 10-Day Notice of Cancellation for Non-payment should also be attached to the certificate when submitted.

A third document attached to this notice has a summary of the minimum required coverage for each policy and some information about the endorsements required and some sample endorsement forms.

I strongly suggest that you provide these documents to your insurance agents, and inform them that insurance certificates without the required notations shown on the samples and eight separate endorsements will not be accepted in SCDOT contracts. It is not acceptable to simply note the endorsements on the certificate. Failure to provide an acceptable insurance certificate will delay execution of your contract.

If you have any questions concerning the liability insurance requirements, please call Greg Peck, Contract Engineer, 803-737-1434.

Leland D Colvin
Director of Construction

(See attached sheet for minimum policy requirements and Endorsements)

Certificate of Insurance

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON YOU THE CERTIFICATE HOLDER. THIS CERTIFICATE IS NOT AN INSURANCE POLICY AND DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW. POLICY LIMITS ARE NO LESS THAN THOSE LISTED, ALTHOUGH POLICIES MAY INCLUDE ADDITIONAL SUBLIMIT/LIMITS NOT LISTED BELOW.

This is to Certify that

ABC Contractor
Street Address
City, State Zip

NAME AND ADDRESS OF INSURED



Liberty Mutual

is, at the issue date of this certificate, insured by the Company under the policy(ies) listed below. The insurance afforded by the listed policy(ies) is subject to all their terms, exclusions and Conditions and is not altered by any requirement, term or condition of any contract or other document with respect to which this certificate may be issued.

TYPE OF POLICY	EXP DATE <input type="checkbox"/> CONTINUOUS <input type="checkbox"/> EXTENDED <input checked="" type="checkbox"/> POLICY TERM	POLICY NUMBER	LIMIT OF LIABILITY										
WORKERS COMPENSATION	Policy Eff. Date: MM/DD/YYYY Policy Exp. Date: MM/DD/YYYY	Policy Number	<table border="1"> <tr> <td>COVERAGE AFFORDED UNDER WC LAW OF THE FOLLOWING STATES: SC</td> <td>EMPLOYERS LIABILITY</td> </tr> <tr> <td></td> <td>Bodily Injury by Accident \$100,000 Each Accident</td> </tr> <tr> <td></td> <td>Bodily Injury By Disease \$500,000 Policy Limit</td> </tr> <tr> <td></td> <td>Bodily Injury By Disease \$100,00 Each Person</td> </tr> </table>	COVERAGE AFFORDED UNDER WC LAW OF THE FOLLOWING STATES: SC	EMPLOYERS LIABILITY		Bodily Injury by Accident \$100,000 Each Accident		Bodily Injury By Disease \$500,000 Policy Limit		Bodily Injury By Disease \$100,00 Each Person		
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	Bodily Injury By Disease \$100,00 Each Person												
COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> PROJECT	Policy Eff. Date: MM/DD/YYYY Policy Exp. Date: MM/DD/YYYY RETRO DATE	Policy Number	<table border="1"> <tr> <td>General Aggregate</td> <td>\$2,000,000</td> </tr> <tr> <td>Products / Completed Operations Aggregate</td> <td>\$2,000,000</td> </tr> <tr> <td>Each Occurrence</td> <td>\$1,000,000</td> </tr> <tr> <td>Personal & Advertising Injury</td> <td>Per Person / Organization</td> </tr> <tr> <td>Other</td> <td>Other</td> </tr> </table>	General Aggregate	\$2,000,000	Products / Completed Operations Aggregate	\$2,000,000	Each Occurrence	\$1,000,000	Personal & Advertising Injury	Per Person / Organization	Other	Other
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Other	Other												
AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> OWNED <input checked="" type="checkbox"/> NON-OWNED <input checked="" type="checkbox"/> HIRED	Policy Eff. Date: MM/DD/YYYY Policy Exp. Date: MM/DD/YYYY	Policy Number	<table border="1"> <tr> <td>\$1,000,000</td> <td>Each Accident—Single Limit B.I. And P.D. Combined</td> </tr> <tr> <td></td> <td>Each Person</td> </tr> <tr> <td></td> <td>Each Accident or Occurrence</td> </tr> <tr> <td></td> <td>Each Accident or Occurrence</td> </tr> </table>	\$1,000,000	Each Accident—Single Limit B.I. And P.D. Combined		Each Person		Each Accident or Occurrence		Each Accident or Occurrence		
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OTHER UMBRELLA	Policy Eff. Date: MM/DD/YYYY Policy Exp. Date: MM/DD/YYYY	Policy Number	\$5,000,000 Each Occurrence										

ADDITIONAL COMMENTS
SC Project No. 48.123456
SCDOT is named as additional insured for all policies except Workers Compensation policy by the attached Endorsements.
Subrogation is waived in favor of SCDOT for all policies by the attached Endorsements.

* If the certificate expiration date is continuous or extended term, you will be notified if coverage is terminated or reduced before the certificate expiration date.

NOTICE OF CANCELLATION: (NOT APPLICABLE UNLESS A NUMBER OF DAYS IS ENTERED BELOW.) BEFORE THE STATED EXPIRATION DATE THE COMPANY WILL NOT CANCEL OR REDUCE THE INSURANCE AFFORDED UNDER THE ABOVE POLICIES UNTIL AT LEAST _____ DAYS NOTICE OF SUCH CANCELLATION HAS BEEN MAILED TO:

Liberty Mutual Insurance Group

Certificate Holder

South Carolina Department of Transportation (SCDOT)
Attention Contract Administration
955 Park Street / PO Box 191
Columbia, SC 29201 / Columbia, SC 29202

Signature

AUTHORIZED REPRESENTATIVE
Agency or Producer Company Name
Street Address, City, State Zip
OFFICE PHONE DATE ISSUED

This certificate is executed by LIBERTY MUTUAL INSURANCE GROUP as respects such insurance as is afforded by those Companies NM 772 07-10

SCDOT CONTRACTOR LIABILITY INSURANCE MINIMUM LIMITS AND ENDORSEMENTS

	Minimum Coverage	Policy Requirements
Commercial General Liability (Per Project)	<ul style="list-style-type: none"> • \$1,000,000 per Occurrence • \$2,000,000 Aggregate • \$2,000,000 Completed Operations 	<ul style="list-style-type: none"> • Endorsement Required Naming SCDOT as Additional Insured for On-going and Completed Operations – CG 20 37 10 01 (see attached) or equivalent • Endorsement Required Waiving Contractor’s Rights of Subrogation in favor of SCDOT • No limitations due to explosions, collapse or underground damage
Business Auto Liability	<ul style="list-style-type: none"> • \$1,000,000 per Occurrence <ul style="list-style-type: none"> • Owned autos, • Hired autos, and • Non-owned autos 	<ul style="list-style-type: none"> • Endorsement Required Naming SCDOT as Additional Insured CA 20 48 02 99 (see attached) or equivalent • Endorsement Required Waiving Contractor’s Rights of Subrogation in favor of SCDOT
Umbrella Policy	<ul style="list-style-type: none"> • \$5,000,000 per Occurrence (or Sum of CGL Aggregate + Bus. Auto + Umbrella must equal \$5,000,000) 	<ul style="list-style-type: none"> • Endorsement Required Naming SCDOT as Additional Insured • Endorsement Required Waiving Contractor’s Rights of Subrogation in favor of SCDOT
Workers Compensation	<ul style="list-style-type: none"> • A. Statutory • B. \$100,000 each Accident \$100,000 Disease, each Employee \$500,000 Policy limit 	<ul style="list-style-type: none"> • Endorsement Required Waiving Contractor’s Rights of Subrogation in favor of SCDOT

NOTES:

The Contractors policies shall be Primary, and Non-Contributory as respect to the work performed on the project. Endorsement for 30 Notice of Cancellation and 10 day Notice of Cancelation for Non-payment required Endorsement - IL 60 35 60-38. Insurance company must be acceptable to SCDOT and qualified to transact business under the state laws and conform to the requirements of SC Code of Laws Section 38-1-10.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 10 01

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:
Location And Description of Completed Operations:
Additional Premium:

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Section II – Who Is An Insured is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" at the location designated and described in the schedule of this endorsement performed for that insured and included in the "products-completed operations hazard".

POLICY NUMBER:

COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective:	Countersigned By:
Named Insured:	(Authorized Representative)

SCHEDULE

Name of Person(s) or Organization(s):

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.