

PRECONSTRUCTION ADVISORY MEMORANDUM

NUMBER: 2

TO: E. S. Eargle, Preconstruction Support Engineer
Matt Lifsey, Lowcountry Regional Production Engineer
Mitchell Metts, Pee Dee Regional Production Engineer
Randall Young, Midlands Regional Production Engineer
Mark Lester, Upstate Regional Production Engineer
Steve Ikerd, FHWA

FROM: Robert I. Pratt, Director of Preconstruction (Signature on File)

DATE: January 27, 2009

RE: Policy for Recording Approved Design Exceptions

When an approved design exception is included as part of a project, the original of the approved design exception should be retained by the Regional Production Group for permanent retention. A duplicate copy of the approved design exception is to be provided to the Preconstruction Support Engineer so that it can be scanned into the Plan Library to become part of the electronic project file.

RIP:grb
File:PC/ESE