



South Carolina
Department of Transportation

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May 29, 1996

INSTRUCTIONAL BULLETIN NO. 96-7

SUBJECT: New Secondary "C" Project Review Procedures

EFFECTIVE DATE: May 28, 1996

SUPERSEDES: None

RE: Road Design CADD User's Guide - Reference Files

**Superseded
by 1996-15**

In order to expedite the processing of "C" project plans, it has been determined that after the Squad Leader's and Manager's plan reviews the plans will not be checked by the Design Services Group. However, the plans will be delivered to the Design Services Group as they have been in the past, but the plans will then be logged into PPMS then immediately taken to the Project Engineer for review and signatures. If the project shows 2.024 Hectares (5 acres) or more disturbed area or has a peculiar hydraulic condition, the Project Engineer should provide a copy of the plans with a request to the Hydraulic Engineer for a review and provide any subsequent study as necessary. The plans should continue circulating for signatures and then sent to Right of Way.

If and when a hydraulic study is completed, the hydraulic design should be sent to the Project Engineer for review to insure that it is compatible with the rest of the project plans. When the drainage design is determined to be compatible with the project plans, the Project Engineer will forward to the Road Design Section the details of the hydraulic design. The drainage design is then placed on the plans and any right of way and/or quantity revisions are made. A revised set of plans are then provided to the Right of Way Section through the Road Design Operations Center.

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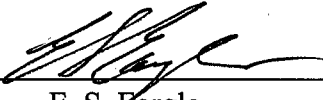
May 28, 1996

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The secondary project plans will no longer be sealed by the Project Development Engineer and the Road Design Engineer, but will be sealed by the Assistant Deputy Director for Engineering. New secondary project title sheets (metric and english versions attached) have been created to meet this new procedure. They can be found in the Reference Files as:

English Project = ESEC_TS.DGN
Metric Project = MSEC_TS.DGN

APPROVED: _____


E. S. Eargle
Road Design Engineer

Attachment



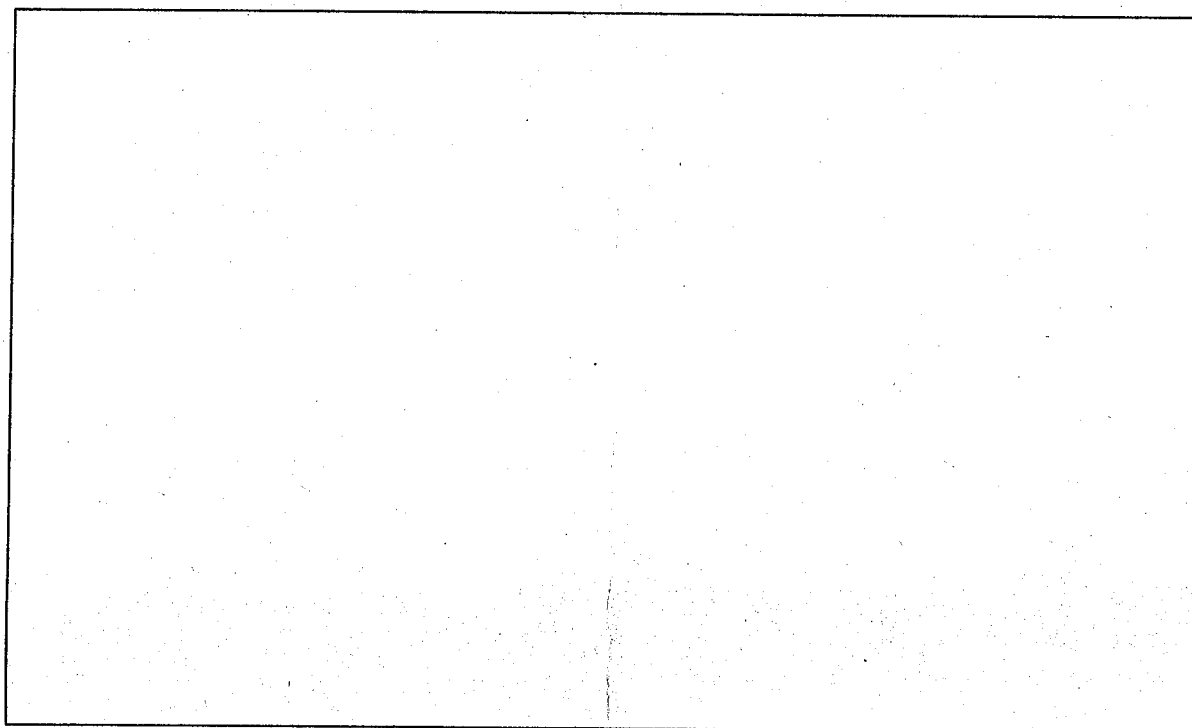
South Carolina Department of Transportation

COLUMBIA



PLAN AND PROFILE OF PROPOSED STATE HIGHWAY

FED. ROAD DIST. NO.	STATE	COUNTY	FILE NO.	PROJECT NO.	ROAD/ROUTE NO.	SHEET NO.	TOTAL SHEETS
3	S.C.						



NPDES Disturbed
Area - _____ Acres

Approximate Location of Roadway is :
Longitude _____
Latitude _____

TRAFFIC DATA

_____ ADT _____
_____ ADT _____
TRUCKS _____%

LAYOUT

SCALE 1 INCH = FEET

NET LENGTH OF ROADWAY	MILES
NET LENGTH OF BRIDGES	MILES
NET LENGTH OF PROJECT	MILES
LENGTH OF EXCEPTIONS	MILES
GROSS LENGTH OF PROJECT	MILES

EQUALITIES IN STATIONING

LEGEND

PROPOSED PROJECT
OTHER ROADS

3 DAYS BEFORE DIGGING IN
SOUTH CAROLINA
CALL 1-800-922-0983
PALMETTO UTILITY PROTECTION SERVICE

NOTE: ALL WORKMANSHIP AND MATERIAL ON THIS PROJECT TO CONFORM WITH SOUTH CAROLINA DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION (LATEST EDITION) AND BOOK OF STANDARD DRAWINGS FOR ROAD CONSTRUCTION.

APPROVED FOR _____ DATE _____
MAYOR _____
COUNCIL MEMBERS _____

CLERK _____

ASSISTANT DEPUTY DIRECTOR FOR ENGINEERING

FOR RIGHT-OF-WAY / CONSTRUCTION : _____ DATE _____

	RIGHT-OF-WAY / CONSTRUCTION	
	INITIAL	DATE
SQUAD LEADER-ROAD DESIGN		
ROAD DESIGN/PLAN PRODUCTION MANAGER		
PROJECT ENGINEER		
HYDRAULIC ENGINEER *		
PROJECT DEVELOPMENT ENGINEER		
ROAD DESIGN ENGINEER		

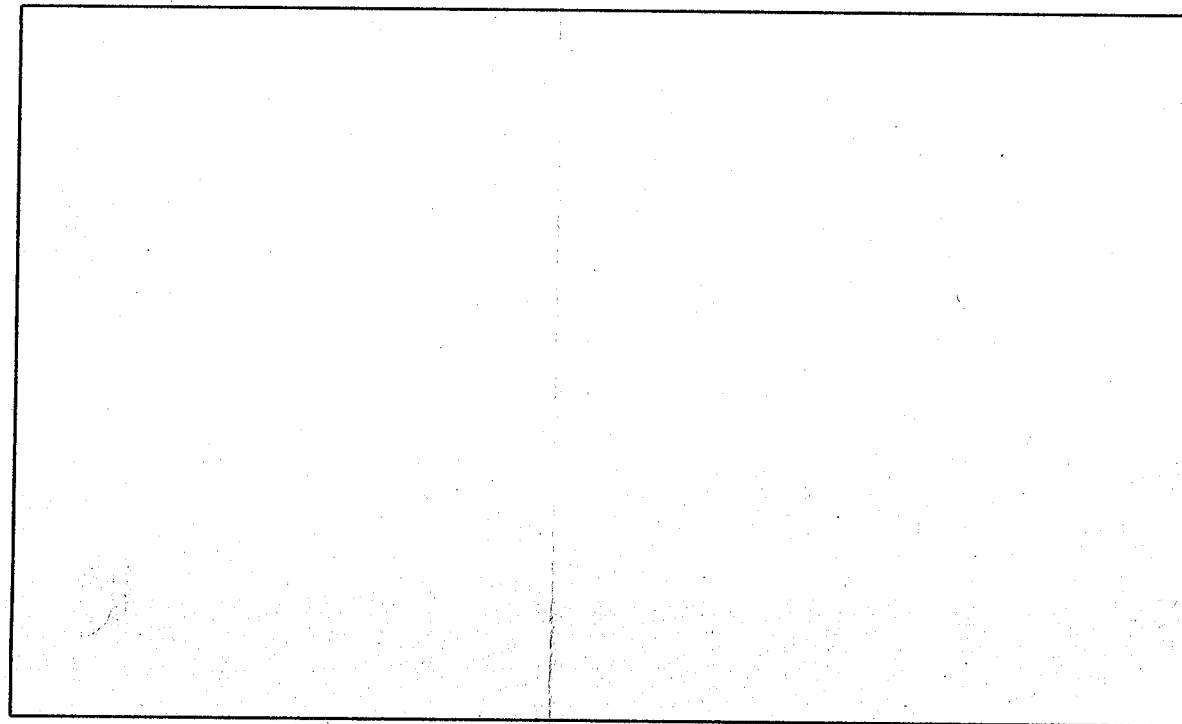
* Review only as requested by Project Engineer.



South Carolina Department of Transportation



PLAN AND PROFILE OF PROPOSED STATE HIGHWAY



NPDES Disturbed
Area = _____ Hectare

Approximate Location of Roadway is:
Longitude _____
Latitude _____

TRAFFIC DATA

_____ ADT _____
_____ ADT _____
TRUCKS _____%

LAYOUT

SCALE

NET LENGTH OF ROADWAY	km
NET LENGTH OF BRIDGES	km
NET LENGTH OF PROJECT	km
LENGTH OF EXCEPTIONS	km
GROSS LENGTH OF PROJECT	km

EQUALITIES IN STATIONING

LEGEND

PROPOSED PROJECT
OTHER ROADS

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APPROVED FOR	DATE
MAYOR _____	
COUNCIL MEMBERS	

CLERK _____	

ASSISTANT DEPUTY DIRECTOR FOR ENGINEERING

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* Review only as requested by Project Engineer.