

November 6, 2015

INSTRUCTIONAL BULLETIN NO. 2015-7

SUBJECT: Moving Item Data Sheets
EFFECTIVE DATE: November 6, 2015
SUPERSEDES: None
RE: None

New data sheets have been developed using Microsoft Excel to record moving items, removal and disposal items, and new and reset fences. The primary goals of these sheets are 1) to allow them to be printed directly to Adobe PDF format and included in the final plan set without the need to transfer the sheets into Microstation, and 2) to reduce manual calculations and repetitive data entry. Secondary goals include minor revisions and updates, centralization of data that was previously spread across many files, and the ability to apply digital seals to the final plans.

The new Excel file and a guide to completing and printing the sheets are available online. The files can be found at: http://www.scdot.org/doing/cadd_DesignFiles.aspx.

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