



South Carolina
Department of Transportation

June 17, 2014

INSTRUCTIONAL BULLETIN NO. 2014-5

REFERENCE: SCDOT Highway Design Manual, 2003 Edition, I.B. 2014-1

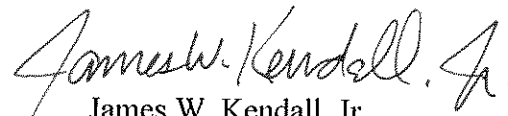
SUBJECT: Labeling of Plan Sheets for R/W Revisions

This is an interim procedure to follow for projects that were sent to right of way prior to receiving a P2S Project ID number. The right of way department needs to relate all of their documents including the plan drawings to the original file number. Please follow this procedure for all submittals of revised plan sheets for right of way.

1. Include a copy of the original signed title sheet with all right of way plan sheet revisions. This sheet shows the original file number.
2. On each revised plan sheet, add the original file number above the "Project ID" box as shown below.

FILE NO. 07.039390

FED. ROAD DIV. NO.	STATE	COUNTY	PROJECT ID	ROAD NO.	SHEET NO.
3	S.C.	BERKELEY	0039390	S-33	29A


James W. Kendall, Jr.
Preconstruction Support Engineer

JWK

cc:

Mitchell Metts, Director of Preconstruction
Brian Keys, Director of Right of Way
Tony Sheppard, Director of Traffic Engineering

John Boylston, RP Engineer – Lowcountry
Mike Barbee, RP Engineer - Pee Dee
Randall Young, RP Engineer - Midlands
Tony Fallaw, RP Engineer - Upstate

