



South Carolina
Department of Transportation

April 4, 2014

INSTRUCTIONAL BULLETIN NO. 2014-3

SUBJECT: Revised Roadway Title Sheet for Consultant Prepared Projects

EFFECTIVE DATE: July 2014 Right of Way Obligation

SUPERSEDES: Instructional Bulletin 2013-6

RE: Instructional Bulletins 2014-1 and 2014-4

The attached sample title sheet is included as reference to the below guidelines.

The file name of the revised title sheet is ecltts13.dgn. This revised title sheet was created to be adaptable to all primary and secondary roadway projects produced by consultants. If needed, additional information can be added by the designer to satisfy the needs of the project. This title sheet replaces previous secondary and primary right of way and construction title sheets. This does not affect current design field review and preliminary right of way field review title sheets.

The changes to the title sheet are as follows:

- Revised the “NPDES Permit Information” box to include acreage measurements for disturbed and permitted areas.
- Removed the PCN box. The PCN is being replaced by a P2S number.

James W. Kendall, Jr.
Preconstruction Support Engineer

GRB

Attachment

ec:

Mitchell Metts, Director of Preconstruction
Brian Keys, Director of Right of Way
Tony Sheppard, Director of Traffic Engineering
Randy Williamson, Dir. of Environmental Services
Todd Steagall, Director of Construction

John Boylston, RP Engineer – Lowcountry
Mike Barbee, RP Engineer - Pee Dee
Randall Young, RP Engineer - Midlands
Tony Fallaw, RP Engineer - Upstate



INDEX OF SHEETS



South Carolina Department of Transportation



PROPOSED PLANS FOR



NPDES PERMIT INFORMATION	
Disturbed Area = _____	Acre(s)
Permitted Area = _____	Acre(s)
Approximate Location of Roadway is	
Begin	
Latitude	_____
Longitude	_____
End	
Latitude	_____
Longitude	_____
Hydraulic and NPDES Design provided by:	

Designs may be obtained from the SCDOT Regional Production Group	

ENVIRONMENTAL PERMIT INFORMATION				
USACE PERMIT	___YES	___NO		
NEPA DOCUMENT	___YES	___NO		
401 CERTIFICATION	___YES	___NO		
OCRM CAP	___YES	___NO		
NAVIGABLE WATERS	___SC	___USCG	___USACE	___N/A

3 DAYS BEFORE DIGGING IN SOUTH CAROLINA
CALL 811
SOUTH CAROLINA 811 (SC811) WWW.SC811.COM
ALL UTILITIES MAY NOT BE A MEMBER OF SC811

RAILROAD INVOLVEMENT? YES / NO

TRAFFIC DATA	
_____	ADT
_____	ADT
_____	TRUCKS _____%

LAYOUT

SCALE 1 INCH = FEET

NET LENGTH OF ROADWAY	MILES
NET LENGTH OF BRIDGES	MILES
NET LENGTH OF PROJECT	MILES
LENGTH OF EXCEPTIONS	MILES
GROSS LENGTH OF PROJECT	MILES

EQUALITIES IN STATIONING

NOTE: EXCEPT AS MAY OTHERWISE BE SPECIFIED ON THE PLANS OR IN THE SPECIAL PROVISIONS, ALL MATERIALS AND WORKMANSHIP ON THIS PROJECT SHALL CONFORM TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION (2007 EDITION) AND THE STANDARD DRAWINGS FOR ROAD CONSTRUCTION IN EFFECT AT THE TIME OF LETTING.

CONSULTING ENGINEERING FIRM

SCDOT REVIEW	RIGHT-OF-WAY		CONSTRUCTION	
	INITIAL	DATE	INITIAL	DATE
PRECONSTRUCTION SUPPORT - ROAD				
PRECONSTRUCTION SUPPORT - STRUCTURES				
RPG - DESIGN MANAGER				
RPG - PROGRAM MANAGER				

THE INITIALS ABOVE DO NOT RELIEVE THE ENGINEER OF RECORD OF THE RESPONSIBILITY TO DESIGN THIS PROJECT IN ACCORDANCE WITH ALL APPLICABLE CRITERIA.

For Right Of Way Acquisition:	
_____	_____
Consultant Engineer of Record	Date
_____	_____
Regional Production Engineer	Date

ENGINEER OF RECORD	
FOR CONSTRUCTION: _____	
	DATE