



South Carolina  
Department of Transportation

August 26, 2013

### INSTRUCTIONAL BULLETIN NO. 2013-6

**SUBJECT:** Revised Roadway Title Sheet for Consultant Prepared Projects

**EFFECTIVE DATE:** November 2013 Right of Way Obligation, January 2014 Letting

**SUPERSEDES:** Instructional Bulletin 2011-5

**RE:** Road Design Reference Material for Consultant Prepared Plans

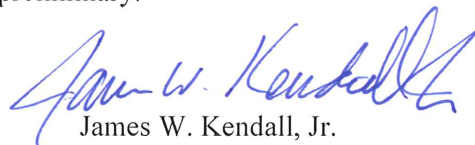
The attached sample title sheet is included as reference to the below guidelines.

The “Road Design Reference Material for Consultant Prepared Plans” has been updated to reflect the below revisions and can be found online at [http://www.scdot.org/doing/road\\_QA.aspx](http://www.scdot.org/doing/road_QA.aspx).

The file name of the revised title sheet is ecltts12.dgn. This revised title sheet was created to be adaptable to all primary and secondary roadway projects produced by consultants. If needed, additional information can be added by the designer to satisfy the needs of the project. This title sheet replaces previous secondary and primary right of way and construction title sheets. This does not affect current design field review and preliminary right of way field review title sheets.

The changes to the title sheet are as follows:

- Revised the “Approved for Right of Way Acquisition” box to remove the word “Approved” and added a signature with date for the consultant engineer of record. The signatures within this box have been labeled to specify that the Regional Production Engineer and the consultant engineer of record are to sign the right of way plans. The designer should insert text to provide the printed name below the Right of Way Acquisition signature line. These signatures will not be accompanied by a professional engineering seal because right of way plans are considered preliminary.



James W. Kendall, Jr.  
Preconstruction Support Engineer

GRB

Attachment

ec:

Mitchell Metts, Director of Preconstruction

Brian Keys, Director of Right of Way

Tony Sheppard, Director of Traffic Engineering

Matt Lifsey, RP Engineer – Lowcountry

Mike Barbee, RP Engineer - Pee Dee

Randall Young, RP Engineer - Midlands

Tony Fallaw, RP Engineer - Upstate



PCN NO.	SHEET NO.	TOTAL SHEETS

INDEX OF SHEETS



South Carolina Department of Transportation

# PROPOSED PLANS FOR



<b>NPDES PERMIT INFORMATION</b>	
NPDES Disturbed Area = _____ Acre(s)	
Approximate Location of Roadway is	
Begin	
Latitude	_____
Longitude	_____
End	
Latitude	_____
Longitude	_____
Hydraulic and NPDES Design provided by: _____	
Designs may be obtained from the SCDOT Regional Production Group	

<b>ENVIRONMENTAL PERMIT INFORMATION</b>			
USACE PERMIT	___YES	___NO	
NEPA DOCUMENT	___YES	___NO	
401 CERTIFICATION	___YES	___NO	
OCRM CAP	___YES	___NO	
NAVIGABLE WATERS	___SC	___USCG	___USACE ___N/A

3 DAYS BEFORE DIGGING IN SOUTH CAROLINA
<b>CALL 811</b>
SOUTH CAROLINA 811 (SC811) WWW.SC811.COM
ALL UTILITIES MAY NOT BE A MEMBER OF SC811

RAILROAD INVOLVEMENT? YES / NO
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<b>TRAFFIC DATA</b>
_____ ADT _____
_____ ADT _____
TRUCKS _____%

NET LENGTH OF ROADWAY	MILES
NET LENGTH OF BRIDGES	MILES
NET LENGTH OF PROJECT	MILES
LENGTH OF EXCEPTIONS	MILES
GROSS LENGTH OF PROJECT	MILES

EQUALITIES IN STATIONING

NOTE: EXCEPT AS MAY OTHERWISE BE SPECIFIED ON THE PLANS OR IN THE SPECIAL PROVISIONS, ALL MATERIALS AND WORKMANSHIP ON THIS PROJECT SHALL CONFORM TO THE SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION (2007 EDITION) AND THE STANDARD DRAWINGS FOR ROAD CONSTRUCTION IN EFFECT AT THE TIME OF LETTING.

<b>CONSULTING ENGINEERING FIRM</b>
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SCDOT REVIEW	RIGHT-OF-WAY		CONSTRUCTION	
	INITIAL	DATE	INITIAL	DATE
PRECONSTRUCTION SUPPORT - ROAD				
PRECONSTRUCTION SUPPORT - STRUCTURES				
RPG - DESIGN MANAGER				
RPG - PROGRAM MANAGER				

THE INITIALS ABOVE DO NOT RELIEVE THE ENGINEER OF RECORD OF THE RESPONSIBILITY TO DESIGN THIS PROJECT IN ACCORDANCE WITH ALL APPLICABLE CRITERIA.

<b>For Right Of Way Acquisition:</b>	
_____ John M. Doe Consultant Engineer of Record	_____ Date
_____ Jane R. Smith Regional Production Engineer	_____ Date

<b>ENGINEER OF RECORD</b>
FOR CONSTRUCTION : _____ DATE _____

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 29-MAY-2013