



South Carolina  
Department of Transportation

January 24, 2006

**INSTRUCTIONAL BULLETIN NO. 2006-2**

**SUBJECT:** Title Sheets  
**EFFECTIVE DATE:** January 25, 2006  
**SUPERSEDES:** None  
**RE:** Plan Preparation Guide Chapter 1, Section 2 Title Sheets

Plan title sheets for projects developed in-house have been revised and the file names are shown below:

Title	File Name
Primary Project – English	std_form7.dgn
Secondary Project – English	esec_ts7.dgn

The second paragraph on page 1-3 of the Plan Preparation Guide (PPG) concerning consultant prepared plans has been changed to read as follows:


Consultant Title Sheets have also been updated on the Internet for their use. Consultants are advised that the signature block on the bottom left corner is to be used by Department employees only. The “Certification Statement” will no longer be used. The name of the CADD Consultant Title Sheet is ECLTTS.DGN.

The second full paragraph on page 1-4 of the PPG has been changed to read as follows:

The box for mayor’s and council members’ signatures is no longer required for those projects located inside town or city limits.

The professional engineer signature blocks have been relocated to the right bottom corner of the primary project title sheet. The review signature block on the bottom left of both primary and secondary title sheets remain with some changes. The primary signature block has been revised to show a review by a peer design group instead of a project facilitator. On the secondary title sheet, the review signature block has been expanded to include a review for right way plans if the secondary project requires a separate schedule for right of way acquisition. Otherwise, reviewers should initial the construction review blocks if the secondary project is following its normal schedule. The secondary project manager should be able to determine if a secondary project will have a separate schedule for right of way plans.

Attached are copies of the two revised title sheets.

Approved:   
 E. S. Eargle  
 Road Design Engineer

ESE:afg  
 Attachments

cc:  
 Mark C. Lester, Prog. Dev. West  
 Charles Smoak, Hydraulic Engineer  
 Rocque Kneece, Prog. Dev. East

Bridge Design Section  
 Al Barwick, CRM Manager






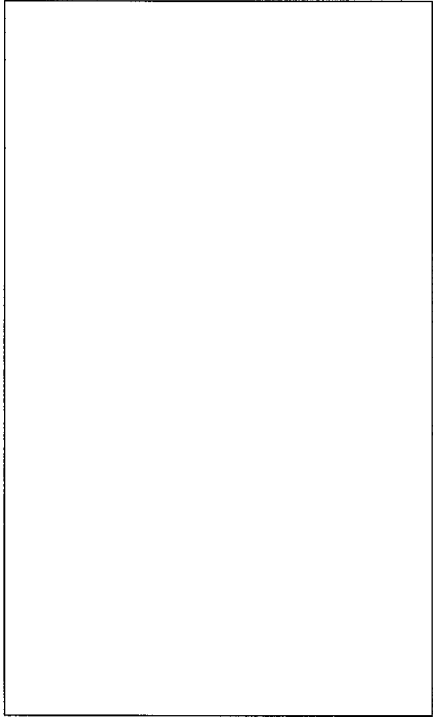
South Carolina Department of Transportation  
COLUMBIA

# PLAN AND PROFILE OF PROPOSED STATE HIGHWAY

INDEX OF SHEETS

PROJECT NO.	DATE	SCALE	DATE

NPDES PERMIT INFORMATION NPDES Disturbed Area = _____ Acres Approximate Location of Roadway is Longitude _____ Latitude _____	RAILROAD INVOLVEMENT? YES / NO	Hydrologic and NPDES Design provided by: _____ Designs are on file with the SCDOT Hydraulic Section	PROGRAM DEVELOPMENT ENGINEER FOR RIGHT OF WAY : _____ DATE _____ FOR CONSTRUCTION : _____ DATE _____	ROAD DESIGN ENGINEER  FOR RIGHT OF WAY : _____ DATE _____ FOR CONSTRUCTION : _____ DATE _____
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LAYOUT  
SCALE 1 INCH = FEET

NET LENGTH OF ROADWAY	MAILES
NET LENGTH OF BRIDGES	MAILES
NET LENGTH OF PROJECT	MAILES
LENGTH OF EXCEPTIONS	MAILES
GROSS LENGTH OF PROJECT	MAILES

TRAFFIC DATA

ADT \_\_\_\_\_  
ADT \_\_\_\_\_  
TRUCKS \_\_\_\_\_ %

3 DAYS BEFORE DIGGING IN SOUTH CAROLINA  
CALL 1-888-721-7877  
PALMETTO UTILITY PROTECTION SERVICE

NOTE: ALL WORKSHOP AND MATERIAL ON THE PROJECT TO BE COMPLETED WITHIN 10 BUSINESS DAYS OF THE PROJECT START DATE. ANY DELAYS IN THE PROJECT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL AFFECTED AGENCIES AND LOCAL GOVERNMENTS.

GROUP COORDINATOR-ROAD DESIGN	CONSTRUCTION	DATE
DESIGN GROUP REVIEW		
DESIGN SERVICES GROUP		
HYDRAULIC ENGINEER		
PROGRAM MANAGER		



South Carolina Department of Transportation  
COLUMBIA

# PLAN AND PROFILE OF PROPOSED STATE HIGHWAY

INDEX OF SHEETS

DATE	BY	NO.	REVISION



LAYOUT  
SCALE 1 INCH = FEET

NET LENGTH OF ROADWAY	_____ MILES
NET LENGTH OF BRIDGES	_____ MILES
NET LENGTH OF PROJECT	_____ MILES
LENGTH OF EXCEPTIONS	_____ MILES
GROSS LENGTH OF PROJECT	_____ MILES

EQUALITIES IN STATING

NOTE: ALL WORKMANSHIP AND MATERIAL ON THIS PROJECT TO CONFORM WITH SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD CONSTRUCTION LATEST EDITION AND BOOK OF MATERIALS AND METHODS FOR ROAD CONSTRUCTION LATEST EDITION.

TRAFFIC DATA
ADT _____
ADT _____ %
TRUCKS _____ %

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SOUTH CAROLINA  
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PALMETTO UTILITY PROTECTION SERVICE

GROUP	CONSTRUCTION DATE	CONSTRUCTION DATE
GROUP COORDINATOR/ROAD DESIGN		
DESIGN GROUP REVIEW		
DESIGN SERVICES GROUP		
PROJECT MANAGER		
HYDRAULIC ENGINEER *		

\* Review only as requested by Project Manager.

<b>NPDES PERMIT INFORMATION</b> NPDES Disturbed Area = _____ Acre(s) Approximate Location of Recovery is Longitude _____ Latitude _____	<b>RAILROAD INVOLVEMENT?</b> YES / NO
Hydraulic and NPDES Design provided by: _____ Designs are on file with the SCDOT Hydraulic Section	<b>PROGRAM ENGINEER</b> 
<b>RIGHT-OF-WAY / CONSTRUCTION PLANS</b> PREPARED BY ROAD DESIGN SCOTT APPROVED BY ROAD DESIGN ENGINEER DATE	<b>FOR RIGHT-OF-WAY / CONSTRUCTION:</b> DATE: