

June 11, 2003

INSTRUCTIONAL BULLETIN NO. 2003-7

SUBJECT: Road Design Production Criteria for "C" Projects

EFFECTIVE DATE: June 11, 2003

SUPERSEDES: Note to Design Groups entitled "Road Design Production Criteria for "C" Projects" – (Updated)

RE: None

Secondary road projects managed by 'C' Project Development follow the process shown on the attached flow chart. Below is Road Design's plan production criteria for 'C' projects.

1. Design Field Review (DFR) prints completed within 28 calendar days after receiving survey.
2. Final Construction Plans completed within 56 calendar days after return of the DFR prints.
3. Projects with 1.0 acre or more of disturbed area will need hydraulic and/or NPDES design. The Road Design Group will send plans with design and cross-sections to the Project Manager who will determine the impact of grouping roadway projects to be let together. After determining all roads affected in a possible contract, the Project Manager forwards the plans to the Hydraulic Engineering Section with the grouping information for hydraulic and/or NPDES design. The Hydraulic Engineering Section will provide the design information to the Road Design Group for inclusion into the plans.

[This step may be left out if NPDES Disturbed Area is less than 1.0 acre and no drainage design is required as determined from DFR.]

4. After Final Construction Plans are completed, quality control performed in the Design Group and performed by the Design Services Group are to be completed within 14 calendar days.

Delays caused by others such as hydrology studies, utilities, traffic engineering design reviews and additional surveys will change the anticipated above schedule. However, every effort should be made to deliver plans within these guidelines or within an adjusted schedule due to extenuating circumstances. Our goal, in any case, is to prepare "C" project plans as expeditiously as practical.

Approved: _____
E. S. Eargle
Road Design Engineer

ESE:afg

cc:

Mark C. Lester, Prog. Dev. West

Rocque Kneece, Prog. Dev. East

Doug McClure, Bridge Design Engr.

Clem Watson, Director of CRM Operations

CRM East

CRM West

Al Barwick, CRM Manager

Jim Frick, Contract Document Facilitator

'C' Project Development Process

