

<hr/> File Number	<hr/> RCE's signature		/ /
			date
<hr/> County	<hr/> Project Manager's signature		/ /
			date
		YES	N/A
1	Include the complete AB201, properly indexed, and signed by RCE.	_____	_____
2	Include all additional design sheets received during construction.	_____	_____
3	Include any moving or removal and disposal items added during construction and denote this in the plans on the correct sheet.	_____	_____
4	Attach AS-1 sheets to final estimate in SiteManager (do not submit).	_____	_____
5	Include all plan, profile and cross-section sheets. (see Note 1)	_____	_____
6	Red-line earthwork changes on cross-sections. (see Note 2)	_____	_____
7	Red-line every structure on plan sheets. (see Note 3)	_____	_____
8	Include Road Summary Report, Individual Section Summary, Strip Maps and a Copy of the front of the Contract (see Note 4)	_____	_____
9	As-builts shall be sized according to project. (see Note 5)	_____	_____
10	Submit required signal and signage documents. (see Note 6)	_____	_____

NOTES:

1. Make sure the proper revised sheets have been inserted and the sheets they replaced are removed. All as-built plans are scanned when received; therefore do not use any destructive binding. Use binder clips or paper clips if plans have been unbound due to revisions, attach any other additional sheets at the end.
2. All earthwork revisions are to be **red-lined** on the cross sections. All grade point changes shall be noted in **red** and all x-section revisions shall be drawn neatly and to scale. Stamp or write "As-Built" in black on every plan sheet submitted as as-built plans whether a sheet has changes or not. Be sure to include all borrow pit information (X-SECTION or DTM). Show muck or undercut areas in **blue** on the plans.
3. Every drainage structure is to be **red-lined**. Structures include pipe, catch basins, manholes, drop inlets, paved ditches, rip rap etc. Any existing structure to remain or to be removed shall be **red-lined** as well. All structures built per plan shall be denoted with a **red** check.
4. Any Resurfacing, Widening, FDP (full depth patch), Pavement Marking, RPM or type of project which includes multiple roads will require: Road Summary Report and the Individual Section Summary (ISS) The Strip map shall denote, in **red**, the final length of the road segment which work was performed. The ISS report shall reflect actual quantities placed per road segment by striking thru and writing in the correct quantity in **red**. All items on the ISS are to be **red-lined**. These shall be on 8.5X11 sheets.
5. Projects let with full size plans shall be required to submit full size as-builts. In cases with multiple roads and strip map contracts only, submit: Copy of front of Contract and Road Summary Report (or list of roads); Then on the Individual Section Summary and Strip Maps grouped together in the order of the Road Summary Report. Place an AB 201 cover sheet and submit.
6. Document any changes to signal pole locations and any additions or deletions of signal equipment. Contractor to include electronic (CADD) signal plan drawing (if available) and print out of final controller settings. Verify all signage was built per plan. **Red-line** and explain any deviations from plan drawings.
7. RCE is reminded to check plan library for any revised construction drawings, additional title sheets and check SiteManager change orders to be sure all additions or deletions are submitted with the as-built plans.
8. Resident shall call As-Built Engineer prior to delivery of plans to confirm compliance and schedule delivery.