

PRECONSTRUCTION DESIGN MEMORANDUM

MEMO: PCDM-20
SUBJECT: eTEAMS Scoping Document
DATE: July 11, 2019

A new “eTEAMS Scoping Document” form has been developed for consultants to initiate the project schedule for inclusion in the eTEAMS web portal for Primavera. This form replaces the “Attachment A-1 Project Scope Activities” last revised in 2006. Additionally, the eTEAMS User Manual is available on the eTEAMS Extranet website.

Once a consultant is selected for a Preconstruction project, the Program Manager will provide the “eTEAMS Scoping Document” form to the consultant for completion. This form is located on the Preconstruction intranet page under Forms and Scheduling. The form requires the consultant to provide Start Date, Finish Date, Man Hours, and Task Expense for the applicable activities scheduled into the project.

The consultant will email the completed form for the project to both the SCDOT Program Manager and the Resource Scheduling Team (D8ResourceScheduling@scdot.org).

A schedule and baseline is created based on the information provided and the scheduled project is made available to the consultant via the eTEAMS Extranet link found on the Business portion of the Department’s internet website, www.scdot.org.

Immediately

George R. Bedenbaugh, Jr.
Preconstruction Support Engineer

Effective Date

GRB:ifn

ec:

John Boylston, Director of Preconstruction
Robert Isgett, Director of Construction
David Cook, Director of Maintenance
Robert Perry, Director of Traffic Engineering
Chris Gaskins, RP Engineer – Design Build
Ladd Gibson, Dir. of Mega Projects
Henry Shumpert, Surveys Manager

Jennifer Necker, RP Engineer – Lowcountry
Leah Quattlebaum, RP Engineer - Pee Dee
Philip Sandel, RP Engineer - Midlands
Julie Barker, RP Engineer - Upstate
Tad Kitowicz, FHWA
Mike Barbee, Director of Right of Way

File:PC/GRB

