

# Superseded by PCDM-15

## PRECONSTRUCTION DESIGN MEMORANDUM

**MEMO:** PCDM-10

**SUBJECT:** Dates for Assembling Information for Construction Obligations

Please follow the attached schedule when submitting project information for federal fiscal year 2018, beginning with the October 2017 construction obligation.



George R. Bedenbaugh, Jr.  
Preconstruction Support Engineer

July 7, 2017  
Effective Date

GRB:afg

Attachment

ec:

Leland Colvin, Deputy Secretary for Engineering  
Randall Young, Chief Engineer for Project Delivery  
Ladd Gibson, Director of Preconstruction  
Mike Barbee, Director of Rights of Way  
Chad Long, Director of Environmental Services  
David Cook, Director of Maintenance  
Tony Fallaw, Director of Traffic Engineering  
Todd Steagall, Director of Construction  
Lynsee R. Gibson, Director of Program Controls  
Herbert J. Cooper, Local Program Administrator  
Julie Barker, RP Engineer - Upstate  
John Boylston, RP Engineer - Midlands  
Leah Quattlebaum, RP Engineer - Pee Dee  
Brent Rewis, RP Engineer – Lowcountry  
Steve Ikerd, FHWA  
Tad Kitowicz, FHWA

File:PC/GRB

**DATES FOR ASSEMBLING INFORMATION ON CONSTRUCTION OBLIGATIONS FOR FEDERAL FISCAL YEAR 2018 BEGINNING  
WITH OCTOBER 2017**

7/7/2017

	OBLIGATION MONTH	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT
\$	If the project requires PS&E review/approval by FHWA due to its designation as a PoDI, submit Complete Plans <sup>2</sup> to Preconstruction Support for <b>QA review</b>	17-Jul	4-Aug	2-Sep	29-Sep	31-Oct	1-Dec	5-Jan	9-Feb	9-Mar	6-Apr	5-May	1-Jun
\$	If the project requires PS&E review/approval by FHWA due to its designation as a PoDI, submit Letting Plans <sup>3</sup> to the Preconstruction Support Operations Center to prepare <b>PS&amp;E</b>	14-Aug	1-Sep	30-Sep	27-Oct	28-Nov	29-Dec	2-Feb	9-Mar	6-Apr	4-May	1-Jun	29-Jun
\$	For all other projects, submit Complete Plans <sup>2</sup> to Preconstruction Support for <b>QA review</b> .	14-Aug	1-Sep	29-Sep	27-Oct	27-Nov	29-Dec	2-Feb	9-Mar	6-Apr	4-May	1-Jun	29-Jun
	Letting Prep Engineer submits <b>PS&amp;E</b> to FHWA for projects that require PS&E review/approval due to its designation as a PoDI	4-Sep	22-Sep	21-Oct	17-Nov	19-Dec	19-Jan	23-Feb	30-Mar	27-Apr	25-May	22-Jun	20-Jul
	For all other projects, submit Letting Plans <sup>2</sup> to the Preconstruction Support Operations Center to prepare PS&E <sup>3</sup> . Staff to submit Right of Way & Utility Certificates, etc. to Obligation Management Office for FHWA authorization process.	18-Sep	6-Oct	3-Nov	1-Dec	2-Jan	2-Feb	9-Mar	13-Apr	11-May	8-Jun	6-Jul	3-Aug
	Engineer's Estimate complete	16-Oct	13-Nov	11-Dec	12-Jan	12-Feb	12-Mar	16-Apr	14-May	18-Jun	16-Jul	13-Aug	10-Sep
	<b>Let Review Meeting</b>	18-Oct	15-Nov	13-Dec	17-Jan	14-Feb	14-Mar	18-Apr	16-May	20-Jun	18-Jul	15-Aug	12-Sep
	<b>Plans</b> to Engineering Reproduction Services.	19-Oct	16-Nov	21-Dec	18-Jan	15-Feb	15-Mar	19-Apr	17-May	21-Jun	19-Jul	16-Aug	20-Sep
	<b>Proposals</b> to Engineering Reproduction Services.	26-Oct	22-Nov	27-Dec	25-Jan	22-Feb	22-Mar	26-Apr	24-May	28-Jun	26-Jul	23-Aug	27-Sep
	FHWA to authorize projects.	30-Oct	27-Nov	28-Dec	29-Jan	26-Feb	26-Mar	30-Apr	25-May	29-Jun	30-Jul	17-Aug	14-Sep
	<b>All Ad information</b> completed for Contracts Administration Office.	1-Nov	29-Nov	2-Jan	31-Jan	28-Feb	28-Mar	2-May	30-May	3-Jul	1-Aug	29-Aug	2-Oct
	<b>Advertisement printed in newspaper and posted on SCDOT website.</b>	6-Nov	4-Dec	8-Jan	5-Feb	5-Mar	2-Apr	7-May	4-Jun	9-Jul	6-Aug	3-Sep	8-Oct
	<b>Plans and Proposals available to Contractors.</b>	13-Nov	12-Dec	16-Jan	13-Feb	13-Mar	10-Apr	15-May	12-Jun	17-Jul	14-Aug	11-Sep	6-Oct
	<b>Deadline for submitting information for Addenda</b>	4-Dec	2-Jan	5-Feb	5-Mar	2-Apr	30-Apr	4-Jun	2-Jul	6-Aug	4-Sep	1-Oct	5-Nov
	<b>Date of Letting.</b> —————>	12-Dec	9-Jan	13-Feb	13-Mar	10-Apr	8-May	12-Jun	10-Jul	14-Aug	11-Sep	9-Oct	13-Nov

<sup>1</sup> Refer to PoDI listing on SCDOT website to determine which projects require PS&E submittal to FHWA

<sup>2</sup> Complete Plans contain all applicable initials from Department production staff (design leads, Design Manager, and Program Manager). Complete Plans are not required to be signed and sealed by the Engineer of Record unless deemed necessary as part of a contractual agreement governing the development of the plans.

<sup>3</sup> Letting Plans have completed all required quality assurance reviews and contain all applicable initials from Department production and support staff. Letting Plans are required to be signed and sealed by the Engineer of Record. Submit signed and sealed unique special provisions and a project transmittal form with the Letting Plans.

<sup>4</sup> The PS&E is comprised of Letting Plans, a bid proposal, and the engineer's estimate.

\$ Applicable to federally funded projects of division interest only

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