MEMO: PCDM-06

SUBJECT: Dates for Assembling Information for Construction Obligations

Please follow the attached schedule when submitting project information for federal fiscal year 2017, beginning with the October 2016 construction obligation.

James W. Kendall, Jr.
Preconstruction Support Engineer

May 20, 2016
Effective Date

JWK:afg
Attachment
c:
Leland Colvin, Acting Deputy Secretary for Engineering
Randall Young, Acting Chief Engineer for Project Delivery
Ladd Gibson, Director of Preconstruction
Mike Barbee, Director of Rights of Way
Heather Robbins, Director of Environmental Services
Jim Feda, Director of Maintenance
Tony Fallaw, Director of Traffic Engineering
Todd Steagall, Director of Construction
Lynsee R. Gibson, Director of Program Controls
Herbert J. Cooper, Local Program Administrator
John Boylston, RP Engineer - Lowcountry/Pee Dee
Chris Lacy, Interim RP Engineer - Midlands
Philip Sandel, Interim RP Engineer - Upstate
Steve Ikerd, FHWA
Tad Kitowicz, FHWA
File:PC/JWK

Superseded by PCDM-15
DATES FOR ASSEMBLING INFORMATION ON CONSTRUCTION OBLIGATIONS FOR FEDERAL FISCAL YEAR 2017 BEGINNING WITH OCTOBER 2016

5/20/2016

<table>
<thead>
<tr>
<th>OBLIGATION MONTH</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUNE</th>
<th>JULY</th>
<th>AUG</th>
<th>SEPT</th>
</tr>
</thead>
<tbody>
<tr>
<td>If the project requires PS&amp;E review/approval by FHWA due to its designation as a PoDI, submit Complete Plans to Preconstruction Support for QA review.</td>
<td>18-Jul</td>
<td>15-Aug</td>
<td>13-Sep</td>
<td>17-Oct</td>
<td>15-Nov</td>
<td>12-Dec</td>
<td>9-Jan</td>
<td>13-Feb</td>
<td>13-Mar</td>
<td>17-Apr</td>
<td>16-May</td>
<td>12-Jun</td>
</tr>
<tr>
<td>If the project requires PS&amp;E review/approval by FHWA due to its designation as a PoDI, submit Letting Plans to the Preconstruction Support Operations Center to prepare PS&amp;E.</td>
<td>15-Aug</td>
<td>12-Sep</td>
<td>11-Oct</td>
<td>14-Nov</td>
<td>13-Dec</td>
<td>9-Jan</td>
<td>6-Feb</td>
<td>13-Mar</td>
<td>10-Apr</td>
<td>15-May</td>
<td>17-Jun</td>
<td>10-Jul</td>
</tr>
<tr>
<td>For all other projects, submit Complete Plans to Preconstruction Support for QA review.</td>
<td>15-Aug</td>
<td>12-Sep</td>
<td>10-Oct</td>
<td>14-Nov</td>
<td>12-Dec</td>
<td>9-Jan</td>
<td>6-Feb</td>
<td>13-Mar</td>
<td>10-Apr</td>
<td>15-May</td>
<td>17-Jun</td>
<td>10-Jul</td>
</tr>
<tr>
<td>Letting Prep Engineer submits PS&amp;E to FHWA for projects that require PS&amp;E review/approval due to its designation as a PoDI.</td>
<td>5-Sep</td>
<td>3-Oct</td>
<td>1-Nov</td>
<td>5-Dec</td>
<td>3-Jan</td>
<td>30-Jan</td>
<td>27-Feb</td>
<td>3-Apr</td>
<td>1-May</td>
<td>5-Jun</td>
<td>31-Jul</td>
<td>1-Aug</td>
</tr>
<tr>
<td>For all other projects, submit Letting Plans to the Preconstruction Support Operations Center to prepare PS&amp;E.</td>
<td>19-Sep</td>
<td>17-Oct</td>
<td>14-Nov</td>
<td>19-Dec</td>
<td>17-Jan</td>
<td>13-Feb</td>
<td>13-Mar</td>
<td>17-Apr</td>
<td>15-May</td>
<td>19-Jun</td>
<td>12-Jul</td>
<td>14-Aug</td>
</tr>
</tbody>
</table>

Refer to PoDI listing on SCDOT website to determine which projects require PS&E submittal to FHWA.

Complete Plans contain all applicable initials from Department production staff (design leads, Design Manager, and Program Manager). Complete Plans are not required to be signed and sealed by the Engineer of Record unless deemed necessary as part of a contractual agreement governing the development of the plans.

Letting Plans have completed all required quality assurance reviews and contain all applicable initials from Department production and support staff. Letting Plans are required to be signed and sealed by the Engineer of Record. Signed and sealed unique special provisions and a project transmittal form with the Letting Plans.

The PS&E is comprised of Letting Plans, a bid proposal, and the engineer’s estimate.

Applicable to federally funded projects of division interest only.

Superseded by PCDM-15