

Project Performance Review Summary

SC File No.		Date	
FAP No.		Route	
County		RCE	
Prime Contractor			

Overall Project Evaluation Summary	Adjusted Project Score	Adjusted RCE Score	Adjusted Contractor Score
Bridges, Structures and Foundations	N/A	N/A	N/A
Erosion Control	N/A	N/A	N/A
Estimates / Project Records	N/A	N/A	N/A
Field Construction Items	N/A	N/A	N/A
Project Staffing, Inspection and Personnel Safety	N/A	N/A	N/A
Sampling and Testing	N/A	N/A	N/A
Traffic Control / Safety	N/A	N/A	N/A

Total			
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No. of Applicable Categories			
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Overall Performance Review Rating	Project	RCE	Contractor

Overall Project Scores Scale Excellent: 3.00 - 2.80 Good: 2.79 - 2.60 Needs Improvement: 2.59 - 2.20 Unacceptable: 2.19 - Below

Remarks:

Review Team: _____

Performance Review Rating System

Definitions of Types of Scores for Individual Items in QMT Rating System

Score	Type of Score	Definition
3	Meets Contract and Specification Requirements	Construction operation, project documentation, or administrative function that complies with project requirements stated in the SCDOT Standard Specifications Manual, Contract, Special Provisions, and Construction Manual. This may include minor/infrequent instances of non-compliance in non-sensitive areas.
2	Does Not Meet Contract and Specification Requirements	Construction operation, project documentation, or administrative function that does not comply with project requirements stated in the SCDOT Standard Specifications Manual, Contract, Special Provisions, and Construction Manual. This may include minor/infrequent instances of non-compliance in sensitive areas.
1	Unacceptable	Construction operation, project documentation, or administrative function that does not comply with project requirements stated in the SCDOT Standard Specifications Manual, Contract, Special Provisions, and Construction Manual and that requires immediate corrective action. This includes instances of non-compliance in highly sensitive areas of construction that may involve public/worker safety, environmental issues, and construction procedures.

Project Scoring Summary

Projects are scored on a scale in which the maximum attainable score is 3.00. If a project scores between 3.00 and 2.80, it is considered to be in Excellent Condition. If a project scores between 2.79 and 2.60, it is considered to be in Good Condition. If a project scores between 2.59 and 2.20, it is considered to be in Needs Improvement Condition. If a project scores 2.19 or below, it is considered to be in Unacceptable Condition. Whenever a project scores below a 2.60, a Follow-Up Review will be scheduled to address the deficient items found during the initial review.

Each project receives an Initial Score and an Adjusted Score. The Initial Score takes into account the number of questions that receive a numeric score and the actual score assigned. The Adjusted Score takes into account the Initial Score and a Deficiency Adjustment. The Deficiency Adjustment allows the questions that receive a deficient score to be factored in. This allows the severity of the deficiency to be reflected in the Adjusted Score. By doing this, the Adjusted Score reflects the overall condition of the project as indicated in the scoring ranges noted above.

Example: On a given section of the checklist, there are thirty-one responses with a score of 3, one response with a score of 2 and one response with a score of 1. The Ratings Total is the number of numeric responses multiplied by the respective score ($31 \times 3 = 93$, $1 \times 2 = 2$ and $1 \times 1 = 1$). The Total Number of Responses is the total number of questions that received a numeric response ($31 + 1 + 1 = 33$). The Initial Score is the summation of the Ratings Total divided by the Total Number of Responses [$(93 + 2 + 1) / 33 = 2.91$]. The Deficiency Adjustment is the number of responses with a score of 3 added to half of the number of responses with a score of 2 divided by the Total Number of Responses [$(31 + (1/2)) / 33 = 0.95$]. The Adjusted Score is the Initial Score multiplied by the Deficiency Adjustment ($2.91 \times 0.95 = 2.76$).

Bridges, Structures and Foundations

These items will be reviewed for all contractor activity during and/or prior to the time of the performance review. If no activity, use N/A.

Within the checklist questions, the Form numbers that are underlined must be entered in the Construction Forms database. The Form numbers *not* underlined must be utilized but do not have to be entered in the Construction Forms database.

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	<u>3</u>	<u>1</u>	<u>3</u>	<u>2</u>	<u>1</u>	<u>3</u>	<u>2</u>	<u>1</u>		
Office Review										
1									<i>Stand. Spec.</i> <i>712.4.2</i>	
2									<i>Stand. Spec.</i> <i>712.4.2</i>	
3									<i>Stand. Spec. 727.1</i>	
4									<i>Stand. Spec.</i> <i>711.4.1</i>	
5									<i>Stand. Spec.</i> <i>712.4.3</i>	
6								N/A	<i>Stand. Spec.</i> <i>712.4.3</i>	
7									<i>Stand. Spec.</i> <i>711.4.1(4)</i>	
8								N/A	<i>Const. Manual</i> <i>711.3.4 and 711.5</i>	

	Project Rating		RCE Rating			Contractor Rating			Reference	Remarks
	3	1	3	2	1	3	2	1		
9 Are the accepted cold/hot weather batching and placing plans on file? (with District acceptance)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 702.4.2.8 and Const. Manual 701.2.1</i>	
10 Is the accepted Mass Concrete Placement Plan on file?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 702.4.2.5</i>	
11 Have the Concrete Pre-Pour Checklists, Form 700.01, been filled out completely and accurately for each concrete pour?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Manual 702.2.1</i>	
12 Are the Ready Mix Concrete Reports, Form 700.04, on file, filled out properly and signed? (batch weights, pour location, test results, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 701.4.4.1 & Const. Manual 701.2.3 & 702.2.5.2</i>	
13 Are adequate number of slump and air tests being performed with acceptable equipment?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Manual 702.2.5.2 and Figure 106B</i>	
14 Are unloading time, slump, air content, temperature and w/c ratio within specification?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 701.2, 701.4 and 702.4</i>	
15 Are concrete test cylinders being made for each structural item?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Manual 701.3.2</i>	
16 Has the DHEC Notice of Demolition, Form 200.05 (DHEC 3428), been submitted within 10 days prior to bridge demolition? (signed by the DOT and by the contractor)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 202.4.2</i>	

	Project Rating		RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
17 Has the asbestos investigation been performed for bridge demolition? (copy to be attached to the Notice of Demolition when submitted to DHEC)						N/A			Stand. Spec. 202.4.1	
18 Are all Welding Procedures, Form 700.16, on file? (one per weld type)									Stand. Spec. 709.4.3	
19 Is welder's SCDOT certification on file and up to date? (required for structural welding)									Stand. Spec. 709.4.3	
20 Has the field welding been performed in accordance with the specifications?									Construction Plans	
21 Are all accepted shop drawings on file and signed by the design engineer? (beams, SIPs, armor plates, MSE Walls, etc.)									Stand. Spec. 704.4.2, 702.4.1.7.7, 725.1.1, and 713.1.2.4	
22 Has the contractor submitted beam and/or deck grades for review by the RCE?									Stand. Spec. 105.8.3	
23 Is the shoring wall installation plan on file? (submitted 30 days prior to placement and stamped by a South Carolina Professional Engineer)									Stand. Spec. 204.4.5.2	
24 Is the Bridge Deck Dry-Run Checklist, Form <u>700.05</u> , on file? (all bridge decks)									Const. Man.702.2.8	
25 Is the dry run deck depth within tolerance? (average depth +/-1/2")									Const. Man.702.2.8	

	Project Rating		RCE Rating			Contractor Rating			Reference	Remarks
	3	1	3	2	1	3	2	1		
26 Is the Bridge Deck Wet-Depth Checklist, Form <u>700.06-700.07</u> , on file? (Required on longitudinal screeds or when problems occur when using transverse screeds)									<i>Const. Manual 702.3.3</i>	
27 Is the wet deck depth check and reinforcing steel cover averages within tolerance? (average depth +/-1/2")									<i>Const. Manual 702.3.3</i>	
28 Have all plan and/or specification variations been submitted and accepted?									<i>Bridge Construction Office</i>	
29 Is the Construction Forms database being utilized as necessary?									<i>DOC Memo (2-27-08)</i>	
Site Review										
30 Have the piles been marked off?									<i>Found. Insp. Manual</i>	
31 Do the precast concrete piles and/or beams have the stencil from the casting yard?									<i>Const. Man. 711.2.7.1 and 704.2.2</i>	
32 Have the piles been installed within acceptable horizontal and vertical tolerances?									<i>Stand. Spec. 711.4.5.3</i>	
33 Have the drilled shafts been installed within acceptable horizontal and vertical tolerances?									<i>Stand. Spec. 712.4.10.5.1</i>	
34 Have the columns been installed vertically?									<i>Construction Plans</i>	

	Project Rating		RCE Rating			Contractor Rating			Reference	Remarks
	3	1	3	2	1	3	2	1		
35 Is an insulated concrete curing box for bridge deck pours on site?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 702.4.4.1</i>	
36 Are proper curing procedures being implemented after concrete placement?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 702.4.4</i>	
37 Do the anchor bolts/dowels have the proper embedment depth / protrusion?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans</i>	
38 Are the beam seats within tolerance?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 702.4.13 and 724.4.4</i>	
39 Are the elastomeric bearing pads installed in accordance with the specifications?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans</i>	
40 Are the end walls and diaphragms constructed in accordance with the specifications? (correct dimensions, construction joints, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans</i>	
41 Are the joint filler and joint seals installed in accordance with the specifications?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 702.2.2</i>	
42 Are the armor plates and/or strip seal plates installed in accordance with the specifications? (elevation, welds, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans and Shop Drawings</i>	
43 Is the slope protection constructed in accordance with the specifications? (joint locations, expansion material, proper slope, riprap placement, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans</i>	
44 Is the reinforcing steel placed in accordance with the specifications? (spacing, ties, clearance, splices, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans and Stand. Specs. 703.4.3</i>	

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
45 Are the applicable reinforcing steel bar supports installed in accordance with the specifications?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 703.2.6</i>	
46 Are the concrete parapet walls constructed in accordance with the specifications?	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans</i>	
47 Is the bridge deck being finished in accordance with the specifications? (proper slope, grade, irregularities, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 702.4.3.2</i>	
<hr/>										
Ratings Total	_____	_____	_____	_____	_____	_____	_____	_____		
Total Number of Responses	_____									
Initial Score	_____									
Deficiency Adjustment	_____									
Adjusted Score	_____									
Remarks										

Erosion Control

These items will be reviewed for all contractor activity during and/or prior to the time of the performance review. If no activity, use N/A.

Within the checklist questions, the Form numbers that are underlined must be entered in the Construction Forms database. The Form numbers *not* underlined must be utilized but do not have to be entered in the Construction Forms database.

	<u>Project Rating</u>			<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
1 Is the approved Contractor's Erosion Control Plan - CECP (Old SWPPP form), Form 100.15, on file for all projects with land disturbing activities? (signed by contractor, RCE, DEA; also signed by DOC with 5 acres or more disturbed)										<i>Stand. Spec. 810.4.2</i>	
2 Is an approved Notice of Intent, Form 100.16 (DHEC 2612), on file for applicable projects?										<i>Stand. Spec. 810.4.2</i>	
3 Is a copy of the NPDES permit on file for projects that require a NOI?										<i>Stand. Spec. 810.4.2</i>	
4 Are Co-Permittee Agreements and/or Contractor Certification on file for all contractors? (prime and all subcontractors)										<i>Stand. Spec. 810.4.2</i>	
5 Are Erosion Control Inspection Reports, Form <u>800.02</u> , on file and up to date for all projects with land disturbing activities?										<i>Stand. Spec. 810.4.2</i>	
6 Are erosion control inspections being performed jointly by CEPSCI certified inspectors? (SCDOT and Contractor)										<i>Stand. Spec. 810.4.2</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
7 Are the erosion control inspection reports filled out completely and accurately for the project? (priorities, corrected dates, all erosion control devices listed, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>NPDES Permit</i>	
8 Do the erosion control inspection reports accurately reflect the condition of the erosion control devices installed on the project?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 810.4.2</i>	
9 Are erosion control devices being shown on a marked-up set of construction plans as they are installed on the project? (item number, installation date, removal date, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 810.4.2</i>	
10 Are all applicable permits on file for borrow pits?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	<i>RCE NPDES Guidance Document (effective 9/1/06)</i>	
11 Are the erosion control inspection reports on file for project specific borrow pits?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>RCE NPDES Guidance Document (effective 9/1/06)</i>	
12 Do the erosion control inspection reports accurately reflect the condition of the erosion control devices installed in the project specific borrow pit?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>RCE NPDES Guidance Document (effective 9/1/06)</i>	
13 Are all applicable permits on file for waste pits/stockpiles?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>RCE NPDES Guidance Document (effective 9/1/06)</i>	

	Project Rating			RCE Rating			Contractor Rating			Reference	Remarks
	3	2	1	3	2	1	3	2	1		
14 Are the erosion control inspection reports on file for project specific waste pits/stockpiles?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>RCE NPDES Guidance Document (effective 9/1/06)</i>	
15 Do the erosion control inspection reports accurately reflect the condition of the erosion control devices installed for the project specific waste pits/stockpiles?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>RCE NPDES Guidance Document (effective 9/1/06)</i>	
16 Have sediment basins/dams been installed as shown on the plans or in the nearest logical location?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans</i>	
17 Are sediment basins/dams constructed in accordance with specifications? (adequate dimensions, rip rap dam, #5 stone, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Draw 815-305-00 and 815-405-00; Stand. Spec. 815.4.10</i>	
18 Are sediment basins/dams clean and in good working order? (clean out when 1/2 full)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Draw 815-305-00 and 815-405-00</i>	
19 Is silt fence placed in all areas where needed?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans; Stand. Spec. 810.4.2</i>	
20 Is silt fence properly installed? (6" entrenchment, post spacing, tie-backs, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Drawing 815-605-00; Stand. Spec. 815.4.6</i>	
21 Is silt fence functional and being properly maintained? (cleaned when 1/3 full or repair when damaged)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Drawing 815-605-00; Stand. Spec. 815.4.6</i>	

	Project Rating			RCE Rating			Contractor Rating			Reference	Remarks
	3	2	1	3	2	1	3	2	1		
22 Are rip-rap ditch checks being utilized where needed?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans; Stand. Spec. 810.4.2</i>	
23 Have rip-rap ditch checks been constructed in accordance with specifications? (dimensions, spacing, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Drawing 815-105-00</i>	
24 Are rip-rap ditch checks functional and being properly maintained?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 810.4.2</i>	
25 Are sediment tube ditch checks installed in accordance with specifications? (entrenchment, staking, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Drawing 815-205-00; Stand. Spec. 815.2.3</i>	
26 Are sediment tube ditch checks being properly maintained?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 810.4.2</i>	
27 Have slope drains been installed in accordance with specifications? (inlet and outlet protection, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 803.1</i>	
28 Are slope drains functional and being properly maintained?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 810.4.2</i>	
29 Is rip-rap installed properly and in the proper location as detailed on the plans and where otherwise needed? (pipe ends, culvert ends, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans; Stand. Draw. 804-205-00, 804-305-00, 804-310-00; Stand. Spec. 810.4.2</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
30 Is geotextile fabric installed under rip-rap in accordance with the specifications? (entrenched at terminal ends)										<i>Stand. Draw. 04-205-00, 804-305-00, 804-310-00; Stand. Spec. 804.4.6</i>	
31 Is shoulder / embankment work graded to allow proper run-off? (water not causing washes next to asphalt, water not ponding on embankment, etc.)										<i>Stand. Spec. 205.4.1</i>	
32 Is embankment around MSE wall graded and proper erosion control measures installed to prevent washing around and undermining of panels?										<i>Stand. Spec. 713.4.8</i>	
33 Are inlet filter structures being utilized where needed?										<i>Stand. Spec. 810.4.2</i>	
34 Are inlet filter structures constructed in accordance with the specifications?										<i>Stand. Draw. 815-001-00, 815-002-00, 815-005-00, and 815-006-00</i>	
35 Are inlet filter structures functional and being properly maintained?										<i>Stand. Spec. 810.4.2</i>	
36 Have construction entrances been installed in accordance with the specifications?										<i>Stand. Draw. 815-505-00</i>	
37 Are construction entrances being properly maintained?										<i>Stand. Draw. 815-505-00</i>	
38 Are slopes tracked vertically prior to seeding?										<i>Stand. Spec. 810.4.5</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
39 Has incremental seeding of slopes been performed?	---	---	---	---	---	---	---	---	---	<i>Stand. Spec. 810.4.5</i>	
40 Has temporary / permanent seeding been placed where needed in a timely manner? (shoulders, slopes, ditches)	---	---	---	---	---	---	---	---	---	<i>Stand. Spec. 810.4.2</i>	
41 Is sediment being contained within the project limits or Right of Way?	---	---	---	---	---	---	---	---	---	<i>Stand. Spec. 810.4.2</i>	
42 Is the Construction Forms database being utilized as necessary?	---	---	---	---	---	---	N/A	---	---	<i>DOC Memo (2-27-08)</i>	
<hr style="border-top: 3px double black;"/>											
Ratings Total	---	---	---	---	---	---	---	---	---		
Total Number of Responses	---	---	---	---	---	---	---	---	---		
Initial Score	---	---	---	---	---	---	---	---	---		
Deficiency Adjustment	---	---	---	---	---	---	---	---	---		
Adjusted Score	---	---	---	---	---	---	---	---	---		

Remarks

Estimate / Project Records

These items will be reviewed for all contractor activity during and/or prior to the time of the performance review. If no activity, use N/A.

Within the checklist questions, the Form numbers that are underlined> must be entered in the Construction Forms database. The Form numbers *not* underlined must be utilized but do not have to be entered in the Construction Forms database.

	Project Rating			RCE Rating			Contractor Rating			Reference	Remarks
	3	2	1	3	2	1	3	2	1		
1 Are payroll submittals on file and up to date in SiteManager? (within 4 weeks of the estimate date)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. 101.6.5</i>	
2 Are Wage Regulation Reports, Form <u>100.07</u> , on file, up to date and signed by RCE?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Constr. Man.107.1.2.2</i>	
3 Are subcontractor approvals on file for all subcontractors?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 108.1</i>	
4 Have DBE Quarterly Reports, Form 100.19, been received within 15 days of end of quarter, signed and submitted promptly?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>FHWA Requirements and Special Provisions</i>	
5 Are DBEs performing the work detailed on the DBE Committal sheet?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>FHWA Requirements and Special Provisions</i>	
6 Have the Monthly Training Status Reports, Form 100.22, been received, signed by the RCE and submitted promptly?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>FHWA Requirements and Special Provisions</i>	
7 Have the Annual EEO Reports, Form 100.18 (PR 1391) been received by August 15? (prime and subs with more than \$10,000 worth of work)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>FHWA Requirements and Memo dated June 7, 2006</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
8 Are EEO Stage Type Inspections, Form 100.20, on file for the project? (prime and subs with more than \$10,000 worth of work)	---	---	---	---	---	---	---	---	---	<i>FHWA Requirements and Memo dated June 7, 2006</i>	
9 Is a PR 1391 Report on file with the EEO Stage Inspections for the month prior to the inspection?	---	---	---	---	---	---	---	---	---	<i>FHWA Requirements and Memo dated June 7, 2006</i>	
10 Are the required 13 EEO posters (9 English, 4 Spanish) and the General Decision page posted on the project bulletin board?	---	---	---	---	---	---	---	---	---	<i>FHWA Requirements and Memo dated June 7, 2006</i>	
11 Are the prime and subcontractor's EEO Policies posted on the project bulletin board? (Policies accessible at all times)	---	---	---	---	---	---	---	---	---	<i>FHWA Requirements and Memo dated June 7, 2006</i>	
12 Are pay items entered in SiteManager with sufficient documentation? (station, offset, offset distance, location boxes, etc.)	---	---	---	---	---	---	N/A	---	---	<i>Constr. Man. 101.6.1.6</i>	
13 Are Daily Work Reports up to date in SiteManager? (no more than seven days behind)	---	---	---	---	---	---	N/A	---	---	<i>Construction Office</i>	
14 Do the Daily Work Reports contain adequate information? (general information, temperature, weather, employees, equipment, staff and hours, work item descriptions, etc.)	---	---	---	---	---	---	N/A	---	---	<i>Constr. Man.101.6.1.2</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
15 Is the Contractor's Concurrence and Prompt Payment Clause, Form 100.05, on file for each estimate?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Special Provisions</i>	
16 Are the Agreements for Moving Item Releases, Form 800.01 (2091), signed and on file for each estimate prior to payment?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 808.6</i>	
17 Are the Fuel Adjustment calculations on file and accurate?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	<i>Special Provisions</i>	
18 Are the Liquid Asphalt Binder Price Adjustment calculations on file and accurate?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	<i>Special Provisions and Stand. Spec. 401.6</i>	
19 Is the contractor's schedule with updates on file?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Special Provisions</i>	
20 Are Agreements for Placing Debris on Private Property, Form 200.04 (3078), on file and are the appropriate DHEC provisions being adhered to?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 201.4.6</i>	
21 Are interim completion dates/milestones being met?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Special Provisions</i>	
22 Have utility encroachment permits been submitted to RCE prior to the installation of bridge attachments?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Office</i>	
23 Have Utility Agreements, Form 100.12, and/or No Cost Letters been obtained?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	<i>Constr. Man.105.6.4</i>	
24 Is the RCE Pre-Construction Checklist, Form 100.01, on file and up to date (for projects let after 02/02/02)?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	<i>Construction Office</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
25 Is the Public Notification of Bridge Replacement Projects letter on file? (for projects let after 02/01/08)	_____	_____	_____	_____	_____	_____	N/A	_____	_____	EDM 36	
26 Is an asbestos report for all necessary removal and disposal items on file? (buildings, structures, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	Stand. Spec. 202.4.1	
27 Have the contractor's lines and grades been verified and documented by SCDOT? (actual vs. plan)	_____	_____	_____	_____	_____	_____	_____	_____	_____	Constr. Man. 105.8.1	
28 Is the Construction Forms database being utilized as necessary?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	DOC Memo (2-27-08)	
<hr/>											
Ratings Total	_____	_____	_____	_____	_____	_____	_____	_____	_____		
Total Number of Responses	_____	_____	_____	_____	_____	_____	_____	_____	_____		
Initial Score	_____	_____	_____	_____	_____	_____	_____	_____	_____		
Deficiency Adjustment	_____	_____	_____	_____	_____	_____	_____	_____	_____		
Adjusted Score	_____	_____	_____	_____	_____	_____	_____	_____	_____		

Remarks

Field Construction Items Checklist

These items will be reviewed for all contractor activity during and/or prior to the time of the performance review. If no activity, use N/A.

Within the checklist questions, the Form numbers that are underlined must be entered in the Construction Forms database. The Form numbers *not* underlined must be utilized but do not have to be entered in the Construction Forms database.

	<u>Project Rating</u>			<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>	
	3			3	2	1	3	2	1			
1 Are the Daily Reports of Asphalt Roadway Inspection, Form <u>400.04</u> on file, up to date and signed?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	_____	<i>Const. Man. 401.2.7.3</i>	
2 Are the Daily Reports of Asphalt Plant Inspection on file, up to date and signed?	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. 401.2.9.1</i>	
3 Are asphalt roadway tickets on file and signed by the SCDOT inspector?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	_____	<i>Const. Man. 401.11 and memo dated July 15, 2002</i>	
4 Are the Lot Pay Factor Calculation sheets on file and accurate?	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. 401.11</i>	
5 Is the asphalt tack being applied correctly and at the specified rate?	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec 401.4.18</i>	
6 Is the asphalt mix being placed at the specified rate?	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans and Stand. Spec 401.4.1</i>	
7 Has an acceptable roller pattern been established? (each type of mix, each rate, change of equipment, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. Appendix C</i>	
8 Is the roller pattern being followed to achieve the specified density?	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 401.4.20</i>	

	<u>Project Rating</u>			<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
9 Have the temperature and seasonal restrictions been adhered to?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 401.4.4</i>	
10 Has all unsuitable material been removed prior to backfilling full depth patches? (removed to stable material or specified depth)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 401.4.14 and Special Provisions</i>	
11 Is the specified material being used to backfill the full depth patch?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 401.4.14 and Special Provisions</i>	
12 Has the backfill material for the full depth patch been compacted in accordance with the specification?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 401.4.14 and Special Provisions</i>	
13 Has the patch been filled using the specified asphalt lift thicknesses?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 401.4.14 and Special Provisions</i>	
14 Have the edges of the patch been tacked in accordance with the specification?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 401.4.14 and Special Provisions</i>	
15 Have the shoulders been widened as specified on the plans or contract?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans and Special Provisions</i>	
16 Has the existing roadway been adequately cleaned prior to placing surface treatment?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 406.4.2</i>	

	<u>Project Rating</u>			<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
17	Has the surface treatment aggregate been placed at the specified rate? (#/sy as specified in plans or contract)									<i>Stand. Spec. 406.3.2</i>	
18	Has the aggregate been placed within the specified time after tack application?									<i>Stand. Spec. 406.4.6</i>	
19	Has the aggregate been properly rolled immediately after application?									<i>Stand. Spec. 406.4.7</i>	
20	Are embankments being constructed in uniform layers with the proper compactive effort over the entire fill section?									<i>Stand. Spec. 205.4.1</i>	
21	Is embankment material free of debris? (roots, rocks, etc.)									<i>Stand. Spec. 205.4.1</i>	
22	Has each lift of the embankment material been proof rolled?									<i>Stand. Spec. 211</i>	
23	Has an acceptable bedding material been used in pipe placement?									<i>SC-M-714</i>	
24	Has an acceptable structural backfill material been used in pipe placement?									<i>SC-M-714</i>	
25	Are pipes being backfilled in proper uniform lifts with proper compactive effort?									<i>SC-M-714</i>	
26	Are pipe joints adequately sealed?									<i>SC-M-714</i>	

	Project Rating			RCE Rating			Contractor Rating			Reference	Remarks
	3			3	2	1	3	2	1		
27 Is the proper size/type of pipe joint sealant being used? (bill of lading from manufacture on file indicating correct size of sealant)										<i>QPL #13</i>	
28 Has the In-Place Pipe Inspection Report been submitted to the RCE?										<i>SC-M-714</i>	
29 Are concrete expansion joints placed at not more than 100-foot intervals on sidewalk and curb and gutter?										<i>Stand. Spec. 720.4.6.1</i>	
30 Is curb and gutter constructed with proper line, grade and dimensions?										<i>Construction Plans and Stand. Spec. 720.1</i>	
31 Are handicap ramps constructed in accordance with the specifications? (expansion joints, width of opening, etc.)										<i>Stand. Draw. 720-905-01</i>	
32 Are driveways constructed in accordance with the specifications? (expansion joints, joint spacing, width of opening, etc.)										<i>Stand. Draw. 720-405-00</i>	
33 Are catch basins / manholes properly constructed and backfilled? (adequate mortar, good alignment, step location, pipe flush with wall, etc.)										<i>Stand. Spec. 719.4.8; Stand. Draw. 719-001-01 thru 719-018-02</i>	
34 Are catch basin throats constructed with the proper dimensions, grades and slopes?										<i>Stand. Draw. 719-001-01 thru 719-018-02</i>	

	Project Rating			RCE Rating			Contractor Rating			Reference	Remarks
	3			3	2	1	3	2	1		
35 Have guardrail end treatments been installed in accordance with the specifications?										<i>Stand. Draw. 805-710-00, 805-750-01 & 805-775-01</i>	
36 Have thrie beam guardrail bridge connectors been installed in accordance with the specifications? (correctly lapped, post spacing, washer placement, etc.)										<i>Stand. Draw. 805-775-02 & 805-325-00</i>	
37 Have the cable rail posts been installed at the proper height?										<i>Stand. Draw. 805-910-00</i>	
38 Have the cable rail posts been installed at the proper spacing?										<i>Stand. Draw. 805-905-01</i>	
39 Has the cable been installed correctly on posts?										<i>Stand. Draw. 805-30B</i>	
40 Have the cable rail end anchors and treatments been installed in accordance with the specifications?										<i>Stand. Draw. 805-910-00</i>	
41 Are MSE walls constructed in accordance with the specifications and on the proper line and grade?										<i>Stand. Spec. 713 and Construction Plans</i>	
42 Is the MSE wall reinforcement and backfill installed in accordance with the specifications?										<i>Stand. Spec. 713 and Construction Plans</i>	
43 Is the MSE wall leveling pad and coping constructed in accordance with the specifications?										<i>Const. Man. 713.3 and Shop Drawings</i>	

	<u>Project Rating</u>			<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
44 Have the permanent concrete median barriers been installed in accordance with the specifications?										<i>Stand. Spec. 805.4.5 and Stand. Draw. 805</i>	
45 Is the project being constructed to the proper grades and slopes as indicated on the plans? (cross slopes, curb grades, etc.)										<i>Construction Plans</i>	
46 Is the Construction Forms database being utilized as necessary?							N/A			<i>DOC Memo (2-27-08)</i>	
<hr/>											
Ratings Total											
Total Number of Responses											
Initial Score											
Deficiency Adjustment											
Adjusted Score											

Remarks

Project Staffing, Inspection and Personnel Safety

These items will be reviewed for all contractor activity during and/or prior to the time of the performance review. If no activity, use N/A.

Within the checklist questions, the Form numbers that are underlined must be entered in the Construction Forms database. The Form numbers *not* underlined must be utilized but do not have to be entered in the Construction Forms database.

	<u>Project Rating</u>			<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Ref. Spec.</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
1 Earthwork - 1 certified inspector for compaction tests	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. C.1.2, Appendix C</i>	
2 Is the certified inspector present during earthwork operations?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. C.1.2, Appendix C</i>	
3 Is the earthwork operation being performed in accordance with the specifications?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. C.1.2, Appendix C</i>	
4 Asphalt Placement - 1 certified inspector per paver	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. C.1.2, Appendix C</i>	
5 Is the certified inspector present during asphalt paving operations?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. C.1.2, Appendix C</i>	
6 Is the asphalt paving being performed in accordance with the specifications?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. C.1.2, Appendix C</i>	
7 Concrete Placement - 1 certified inspector per pour	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. C.1.2, Appendix C</i>	
8 Is the certified inspector present during concrete placement?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Const. Man. C.1.2, Appendix C</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Ref. Spec.</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
9 Is the concrete placement being performed in accordance with the specifications?										<i>Const. Man. C.1.2, Appendix C</i>	
10 Pipe Placement - 1 certified earthwork inspector										<i>Const. Man. C.1.2, Appendix C</i>	
11 Is the certified inspector present during pipe placement operations?										<i>Const. Man. C.1.2, Appendix C</i>	
12 Is the pipe placement being performed in accordance with the specifications?										<i>Const. Man. C.1.2, Appendix C</i>	
13 Foundation inspection - 1 certified inspector present during each operation (pile driving or drilled shafts)										<i>Const. Man. C.1.2, Appendix C</i>	
14 Is the certified inspector present during foundation operations?										<i>Const. Man. C.1.2, Appendix C</i>	
15 Are the foundation operations being performed in accordance with the specifications?										<i>Const. Man. C.1.2, Appendix C</i>	
16 Are all other operations being performed in accordance with the specifications?										<i>Const. Man. C.1.2, Appendix C</i>	
17 Are the inspectors carrying their certification cards?										<i>Const. Man. C.1.2, Appendix C</i>	

	<u>Project Rating</u>			<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Ref. Spec.</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
18 Are all SCDOT employees/representatives wearing an approved safety vest?							N/A			<i>Employee Safety Manual; Const. Man. 101.2.5.5</i>	
19 Are all SCDOT employees/representatives wearing approved safety shoes?							N/A			<i>Safety Shoe Policy; Const. Man. 101.2.5.5</i>	
20 Are all SCDOT employees/representatives wearing hardhats, harnesses, and safety glasses when needed?							N/A			<i>Employee Safety Manual; Const. Man. 101.2.5.5</i>	
<hr/>											
Ratings Total											
Total Number of Responses											
Initial Score											
Deficiency Adjustment											
Adjusted Score											
Remarks											

Sampling and Testing

These items will be reviewed for all contractor activity during and/or prior to the time of the performance review. If no activity, use N/A.

Within the checklist questions, the Form numbers that are underlined must be entered in the Construction Forms database. The Form numbers *not* underlined must be utilized but do not have to be entered in the Construction Forms database.

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
Earthwork and Base - Minimum Requirements										
1						N/A			<i>Stand. Spec. 203.2.1.8</i>	
2									<i>Constr. Man. Figure 106B</i>	
3									<i>Constr. Man. 106.3.8</i>	
4									<i>Constr. Man. Figure 106B</i>	
5									<i>Constr. Man. Figure 106B</i>	
6									<i>Stand. Spec. 305.4.5</i>	
Concrete - Minimum Requirements										
7									<i>Stand. Spec. 701.2.12.1</i>	

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
8									<i>Stand. Spec. 701.2.9 and Const. Man. Figure 106B</i>	
9									<i>Stand. Spec. 701.2.10 and Const. Man. Figure 106B</i>	
10									<i>Stand. Spec. 701.2.11 and Const. Man. Figure 106B</i>	
11									<i>Stand. Spec. 701.2.2</i>	
12									<i>Stand. Spec. 701.2.1.1</i>	
13									<i>Const. Man. 701.2.4.2</i>	
14									<i>Const. Man. 701.3.2</i>	
15									<i>Const. Man. Figure 106B</i>	
16									<i>SC-M-501</i>	
Miscellaneous Sampling - Min. Requirements										
17									<i>Stand. Spec. 703.2.1</i>	
						N/A				

	Project Rating		RCE Rating			Contractor Rating			Reference	Remarks
	3	1	3	2	1	3	2	1		
18 Mechanical Couplers - 1 sample each size / lot						N/A			Stand. Spec. 703.2.4.1	
19 Catch basin brick (small brick) - 10 bricks / 50,000 bricks used						N/A			Const. Man. Figure 106B	
20 Catch basin brick (large brick) - 5 bricks / 50,000 bricks used						N/A			Const. Man. Figure 106B	
21 Prime - 1 quart / 25,000 gallons						N/A			Const. Man. Figure 106B	
22 Guardrail Hardware -1 bolt assembly for each bolt size						N/A			Const. Man. 805.2.6	
23 Fence - chain link, woven wire, barbed wire and fence hardware						N/A			Const. Man. Figure 106B	
Certifications - Prior to Use										
24 Traffic Paint									Const. Man. Figure 106B	
25 Thermoplastic									Const. Man. Figure 106B	
26 Preformed Temporary Tape									Const. Man. 601.2.4.3 and Special Provisions	
27 Pavement Marker Adhesive									Stand. Spec. 630.4.1.3.1	
28 Aluminum Sign Blanks									Stand. Spec. 651.2.1	

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
29 Reflective Sheeting									<i>Stand. Spec. 651.2.3</i>	
30 Temporary Construction Signs									<i>Stand. Spec. 605.4.1.1</i>	
31 Silt Fence (each lot, each manufacturer)									<i>Const. Man. 815.2.5.1</i>	
32 Sediment Tubes									<i>Stand. Spec. 815.2.3</i>	
33 Geotextile Under Rip-rap									<i>Stand. Spec. 804.2.11</i>	
34 Geotextile for embankment/subgrade separation									<i>Const. Man. 203.2.6</i>	
35 Erosion Control Blanket / Turf Reinforcing Mat									<i>Const. Man. 815.2.5.4</i>	
36 Slope Drain Pipe									<i>Const. Man. Figure 106B</i>	
37 Turbidity Curtain									<i>Stand. Spec. 815.2.5.4</i>	
38 Steel H-piles, pile tips and pile points									<i>Const. Man. 711.2.7.2</i>	
39 Structural steel, structural steel bolts (mill test report)									<i>Const. Man. 709.2.2.2</i>	
40 Anchor Bolts									<i>Const. Man. 709.2.2.2</i>	
41 Armor Plates									<i>Material Certification Requirements</i>	

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
42 Elastomeric Bearing Pads / Plates									<i>Stand. Spec. 724.2</i>	
43 Construction Casings (drilled shafts)									<i>Stand. Spec. 712.4.8.3</i>	
44 Bridge Paint and Sealants									<i>Stand. Spec. 710.2.1.1</i>	
45 Aluminum Pipe (CAAP and SRAP)									<i>SC-M-714</i>	
46 HDPE Pipe									<i>SC-M-714</i>	
47 Pipe Joint Sealant									<i>SC-M-714</i>	
48 MSE Wall Hardware and Fabric									<i>Stand. Spec. 713.2.8.4.1</i>	
49 Curing Compound									<i>Const. Man. Figure 106B</i>	
50 Grey Iron Casting									<i>Const. Man. 719.2 and Figure 106B</i>	
51 Are catalog cuts on file for traffic signal system items?									<i>Special Provisions</i>	
52 Does reinforced concrete pipe/precast drainage items have a SCDOT certification stamp?									<i>Const. Man. Figure 106B</i>	
Samples and Certifications										
53 Glass Beads (sample one bag per each batch - 44,000 pounds)									<i>Stand. Spec. 625.2.3</i>	

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
54 Raised Pavement Marker (20 markers)									<i>Const. Man. Figure 106B</i>	
55 Perforated Pipe or Aggregate Underdrain									<i>Const. Man. Figure 106B</i>	
Testing Reports										
56 Embankment Compaction Tests - 1 test / 2000 cy placed / lift									<i>Stand. Spec. 205.4.6; Const. Man. Figure 106B</i>	
57 Subgrade Compaction Tests - 1 test / 1000 ft / 2 lanes									<i>Const. Man. Figure 106B</i>	
58 Graded Aggregate Base/Cement-Modified Subbase Compaction Tests - 1 test / 1000' / 2 lanes									<i>Const. Man. Figure 106B</i>	
59 Are the Percent Compaction by Nuclear Gauge Reports, Form 200.03, filled out completely and accurately? (proctor within 2% of optimum on the dry side, location, elevation, material designation, etc.)									<i>SC-T-29; Const. Man. 205.2.2 and 308.4.4.3</i>	
60 Is there a passing compaction test for each failing test? (test taken in same location)									<i>Stand. Spec. 205.4.6</i>	
61 Are the Field Density Test Reports, Form <u>200.01</u> , being submitted to the lab weekly for compaction results?								N/A	<i>Const. Man. 205.2.2 and 308.3.4.3</i>	

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
62 Are required check samples being taken for each failing sample?									<i>Const. Man. 106.3.7</i>	
63 Is there a Report of Disposition of Materials Failing to Meet Specifications, Form <u>100.09</u> for each failing sample?						N/A			<i>Const. Man. 106.3.7</i>	
64 Is the Sample Log, Form <u>100.11</u> , up to date, complete and accurate? (samples logged in when sampled, sample results recorded, location sample taken, etc.)						N/A			<i>Const. Man. 106.3.10</i>	
65 Is the Certification Log, Form <u>100.10</u> , up to date, complete and accurate? (certifications logged in when received)						N/A			<i>Const. Man. 106.3.10</i>	
66 Are the Concrete Pre-Pour Checklists, Form 700.03, filled out completely and accurately? (curb & gutter, sidewalk, etc.)						N/A			<i>Const. Man. 720.2.3 and 719.2</i>	
67 Are Ready Mix Concrete Reports, Form 700.04, filled out completely and accurately for concrete pours? (catch basin bottoms and throats, signal pole foundations, wall footings, etc.)									<i>Const. Man. 701.2.3</i>	
68 Are the location, unloading time, slump, air content, temperature and w/c ratio within specifications?									<i>Stand. Spec. 701.2.1.2.2, 701.2.5, 702.4.2.1, and 701.4.4</i>	

	<u>Project Rating</u>		<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	1	3	2	1	3	2	1		
69 Are the accepted cold/hot weather batching and placing plans on file? (with District acceptance)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 702.4.2.8 and Const. Manual 701.2.1</i>	
70 Are the provisions of the contractors CQC plan being properly implemented? (record submittals, test results, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	<i>Contractor CQC Plan; Contract</i>	
71 Is the Construction Forms database being utilized as necessary?	_____	_____	_____	_____	_____	N/A	_____	_____	<i>DOC Memo (2-27-08)</i>	
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Ratings Total	_____	_____	_____	_____	_____	_____	_____	_____		
Total Number of Responses	_____	_____	_____	_____	_____	_____	_____	_____		
Initial Score	_____	_____	_____	_____	_____	_____	_____	_____		
Deficiency Adjustment	_____	_____	_____	_____	_____	_____	_____	_____		
Adjusted Score	_____	_____	_____	_____	_____	_____	_____	_____		
Remarks										

Traffic Control / Safety

These items will be reviewed for all contractor activity during and/or prior to the time of the performance review. If no activity, use N/A.

Within the checklist questions, the Form numbers that are underlined must be entered in the Construction Forms database. The Form numbers *not* underlined must be utilized but do not have to be entered in the Construction Forms database.

	<u>Project Rating</u>			<u>RCE Rating</u>			<u>Contractor Rating</u>			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
1 Is the approved Traffic Control Plan, Form 600.01, signed and on file? (signed by contractor, RCE and DEA)	---	---	---	---	---	---	---	---	---	<i>Stand. Spec. 601.1.2 and Const. Manual 601.2.2</i>	
2 Are Workzone Traffic Control Inspection reports, Form <u>600.02</u> , on file?	---	---	---	---	---	---	N/A	---	---	<i>Const. Man. 601.2.3.2</i>	
3 Do the Workzone Traffic Control Inspection reports accurately reflect the condition of the items in the field?	---	---	---	---	---	---	N/A	---	---	<i>Const. Man. 601.2.3.2</i>	
4 Are nighttime traffic control inspections being performed as specified? (monthly and whenever traffic pattern changes)	---	---	---	---	---	---	N/A	---	---	<i>Stand. Spec. 601.1.4</i>	
5 Are permanent construction signs in good condition?	---	---	---	---	---	---	---	---	---	<i>Stand. Specs. 602.4</i>	
6 Are permanent construction sign post stubs protruding no more than 4 inches above ground line and are posts mounted on the correct side of the stub?	---	---	---	---	---	---	---	---	---	<i>NCHRP 350 Report and Stand. Draw. 605-005-01</i>	
7 Are the proper temporary signs being used? (cloth or composite)	---	---	---	---	---	---	---	---	---	<i>NCHRP 350 Report</i>	
8 Do temporary signs comply with minimum 5 feet height requirement?	---	---	---	---	---	---	---	---	---	<i>Stand. Draw. 602-005-00</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
9 Are the existing signs being properly maintained? (stop, yield, speed limit, street signs, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 602.4</i>	
10 Are the pavement markings in good condition? (double yellow center line, white edge lines, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Specs. 609.4.1.1.1</i>	
11 Are the raised pavement markers in good condition? (installed and maintained throughout project)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 609.4.2</i>	
12 Have conflicting / unnecessary pavement markings been eradicated? (traffic shifts, new lane configurations, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 609.4.1.2</i>	
13 Are barrels being used to delineate the edge of pavement / work zone where the shoulder has been disturbed or construction is active?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 603.4.3 and Stand. Draw. 601-005-00 thru 601-020-00</i>	
14 Are road closures and detours set up according to the traffic control plan, construction plans and MUTCD?	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Construction Plans; Special Provisions; MUTCD</i>	
15 Are all flashing lights on signs and barricades operational and installed in accordance with the specifications? (battery location, etc.)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Special Provisions; Stand. Specs. 608.2.1; NCHRP 350</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
16 Are lane closures installed in accordance with the specifications? (sign layout, taper lengths, etc.)										<i>Special Provisions; Stand. Draw. 610-000 and 610-100; MUTCD</i>	
17 Are flagging operations being performed in accordance with the specifications?										<i>Stand. Spec. 610.4.1</i>	
18 Are flaggers properly equipped with vests and Stop/Slow paddles during flagging operations?										<i>Stand. Spec. 610.4.1</i>	
19 Are vehicles, equipment, and materials parked and/or stored outside the clear zone when no barrier is present?										<i>Stand. Spec. 601.2.1</i>	
20 Is an approved temporary concrete barrier being used? (stamped accordingly)										<i>Stand. Spec. 605.2.3.2; Stand. Draw. 605-110-00</i>	
21 Has the temporary concrete barrier been installed in accordance with the specifications and is it being maintained?										<i>Stand. Spec. 605.2.3.2</i>	
22 Does the temporary concrete barrier have the proper number of required reflectors installed at the proper locations?										<i>Stand. Draw. 605-115-01, 605-115-02, 605-120-01, 605-120-02</i>	
23 Are the temporary concrete barrier reflectors of the correct color to match the adjacent lane lines? (yellow or white)										<i>Stand. Draw. 605-105-00</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
24 Are the temporary concrete barrier reflectors attached properly and functional? (top and side reflectors mechanically attached)										<i>Stand. Draw. 605-105-00</i>	
25 Are the approved portable terminal impact attenuators being used?										<i>Stand. Spec. 605.2.2.3</i>	
26 Are the portable terminal impact attenuators installed in accordance with the specifications? (proper grade, transition panel, nuts torqued, correct cartridges, etc.)										<i>Stand. Spec. 605.2.2.3 & attenuator installation manual</i>	
27 Are the portable terminal impact attenuators being maintained in accordance with the specifications? (rails clean, cartridges in good order, clear zone maintained, etc.)										<i>Stand. Spec. 605.2.2.3 & attenuator installation manual</i>	
28 Is the edge of pavement being maintained in accordance with the specifications? (no drop-offs greater than 2 inches)										<i>Stand. Spec. 601.4.4</i>	
29 Are shoulders being maintained at a 6:1 slope when no construction activity is in progress in the general area?										<i>Stand. Spec. 601.4.4</i>	
30 Are the contractors crane safety certifications and plans on file? (annual inspection, critical lift plan, etc.)										<i>Special Provisions</i>	
31 Are the contractors monthly crane inspection reports on file?										<i>Special Provisions</i>	

	Project Rating			RCE Rating			Contractor Rating			<i>Reference</i>	<i>Remarks</i>
	3	2	1	3	2	1	3	2	1		
32 Has prime contractor provided documentation certifying all traffic control devices are NCHRP 350 compliant? (October 1, 2003 letting)	_____	_____	_____	_____	_____	_____	_____	_____	_____	<i>Stand. Spec. 602.1</i>	
33 Is the Construction Forms database being utilized as necessary?	_____	_____	_____	_____	_____	_____	N/A	_____	_____	<i>DOC Memo (2-27-08)</i>	
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Ratings Total	_____	_____	_____	_____	_____	_____	_____	_____	_____		
Total Number of Responses	_____			_____			_____				
Initial Score	_____			_____			_____				
Deficiency Adjustment	_____			_____			_____				
Adjusted Score	_____			_____			_____				

Remarks