



## Office of Business Development and Special Programs

### Personnel Related to Business Development, DBE, EO, OJT and Title VI Programs

Job Function(s)	Contact Person	Contact #
<b>Director</b>	<b>Arlene Prince</b>	<b>803-737-1717</b>
<b>Executive Assistant</b>	<b>Betty Richardson</b>	<b>803-737-1717</b>
<b>Business Development/Training Manager</b>	<b>Martha Monjo</b>	<b>803-737-1371</b>
<b>Business Management Assistance Program Manager</b>	<b>Paula Hollis</b>	<b>803-737-1663</b>
Financial Management, Marketing/Business Plan Project Coordinator	Stephen Smith	803-737-6396
Technical Assistance Program Coordinator, Business Development Academy, Mentor-Protégé Program Coordinator	Curtis Sims	803-737-6427
Liaison Engineering Technical Assistance Program Coordinator	James Cooper	803-737-6429
<b>Business Development Center Program Assistant</b>	<b>Amy Lewis</b>	<b>803-737-6426</b>
<b>DBE Program Manager</b>	<b>Carolyn D. Burton</b>	<b>803-737-0740</b>
DBE Certification, Concerns, and Monitoring	Moses Ashford Gary Linn Brenda Parnell	803-737-1373 803-737-4672 803-737-1374
DBE Applications and Annual Updates	LaChandra Walker	803-737-2795
DBE American Recovery and Reinvestment Act (ARRA) Project Monitor	D. Theresa Borowski	803-737-1372
DBE Summaries and Goal Attainment Status Reports	Sandra Wright Brunell Rawlinson	803-737-1266 803-737-1947
<b>External EO and OJT Program Manager</b>	<b>Barbara Beagles</b>	<b>803-737-6361</b>
External Equal Opportunity (EO) Stage-Type Inspections	Nicole Edwards Delicia Wingard	803-737-6428 803-737-4762
Training Special Provision (TSP) and On-the-Job Training (OJT)	Nicole Edwards Peggy Scott Icelynn Baldwin	803-737-6428 803-737-1278 803-737-6093
Precon Notifications	Delicia Wingard	803-737-4762
<b>Receptionist/Administrative Assistant</b>	<b>Anna Riddle</b>	<b>803-737-1372</b>
<b>Title VI Program Coordinator</b>	<b>Alex Nelson</b>	<b>803-737-1664</b>

Main Fax Number – (803) 737-2021

Business Development Center Fax Number- (803) 737-4681

Website: [www.scdot.org/doing/dbe.shtml](http://www.scdot.org/doing/dbe.shtml)

### PLEASE NOTE

- **DBE Quarterly Reports should be submitted directly to Sandra Wright**, SCDOT Headquarters, room 117. For questions, please call 803-737-1266.
- **Questions related to Wage Regulation Reports and Certified Payrolls** should be directed in this order:  
 Project RCE → District DEA → Director of Construction: Phone - 803-737-1308