

September 4, 2002

INSTRUCTIONAL BULLETIN NO. 2001-2

SUBJECT: Road Plan Production Criteria for Bridge Replacement Projects - Updated

EFFECTIVE DATE: February 19, 2001

SUPERSEDES: None

RE: None

The number of bridge replacement projects has increased and the preparation time set for right of way and letting has been trimmed to a minimum. This will require Road Design to maximize its production efforts in order to meet this desired schedule. The following production schedule has been developed in order to make Road Design successful in meeting these obligations schedules. If you have a project with difficulties that will prevent you from meeting the schedule, please advise the Road Design Bridge Project Facilitator so that changes can be made to the schedule or project in order to make the program successful.

1. Start original topography and cross sections within one month after receiving survey. Include wetland delineation from survey on plan sheet by shading and noting wetland area.
2. Send two copies of the topography and cross sections within two months after receiving the survey to the Bridge Design Program Manager in order to obtain bridge lengths and elevations, and to send to Preliminary Design for alignment relocation and design review and comments.
3. Complete Design Field Review (DFR) Plans for field review six weeks after receiving bridge lengths and elevations, and Preliminary Design comments and/or revised design. Perform field review within two weeks of completing DFR Plans.
4. Obtain Bridge Construction Access from District personnel on DFR. Show on plan sheet prior to completing right of way plans.
5. After field review, complete plan sheets with corrected grades, construction lines, NPDES lines, and new R/W within two weeks. Provide revised plan sheets (not a full set of plans) to Bridge Design Program Manager for Environmental Study.
6. If roadway hydrology needs to be designed and/or a NPDES study needs to be completed, send revised plans including cross-sections to the Hydraulic Engineering Section.
7. Complete plans for Right of Way and Construction two months after the field review or one month after the hydraulic design and/or NPDES plan information is received.

Approved: Original Signed by E. S. Eargle

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