



**CONTRACTOR CERTIFICATION FORM**  
**For Coverage(s) Under South Carolina**  
**NPDES General Permit For**  
**Stormwater Discharges From Construction Activities SCR 160000**  
(Maintain As Part of On-Site SWPPP)



Date: \_\_\_\_\_

**A. Project Information**

1. NPDES Coverage No.: SCR \_\_\_\_\_ State Permit (Tracking) No.: \_\_\_\_\_  
2. Project/Site Name (As Approved by Department): \_\_\_\_\_  
3. Owner/Operator Name: South Carolina Department of Transportation (SCDOT)

**B. Contractor Information**

1. Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Company Name (As Applicable): \_\_\_\_\_  
Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_  
2. Describe Construction-Related Responsibilities & Activities (linear construction, facility construction)  
\_\_\_\_\_

**C. Contractor Certification Statements & Agreement:** *(Read the Contractor Certification statements below (in entirety) and provide date and signature of agreement below).* See Section 122.22 of S.C. Reg. 61-9 for signatory authority requirements. **DO NOT SIGN IN BLACK INK!**

*"I certify by my signature below that I or I (on behalf of my company and its contractors and agents), as the case may be,*

- (a) Understand, accept, and will adhere to the provisions of the Stormwater Pollution Prevention Plan (SWPPP) as it pertains to the portion of the project I am or my company is responsible for, and as required by the coverage under the National Pollutant Discharge Elimination System (NPDES) General Permit for Stormwater Discharges From Construction Activities SCR160000 issued to SCDOT of the construction activity with whom I am or my company is under contract to perform construction related professional services;*
- (b) Am legally accountable to the SC Department of Health and Environmental Control (DHEC), under the authorities of the Clean Water Act and the SC Pollution Control Act, to ensure compliance with the terms and conditions of the SWPPP applicable to my or my company's portion of the project;*
- (c) Must comply with the terms and conditions of the SCDOT Construction General Permit (SCDOT CGP), will adhere to applicable standards and stormwater erosion control practices established in the SWPPP, the Best Management Practices (BMP) manual, and SCDOT Standard Specifications at all times while performing work at the project site, and agree to implement corrective actions identified by the qualified inspector during a site inspection; and*
- (d) Understand that DHEC enforcement actions may be taken against the permittee, the contractor or both if the terms and conditions of the SWPPP are not met.*

*Therefore, having understood the above information, I am signing this certification as contractor to the aforementioned NPDES general permit."*

\_\_\_\_\_  
**Printed Name of Contractor**

\_\_\_\_\_  
**Title/Position**

\_\_\_\_\_  
**Signature of Contractor**

\_\_\_\_\_  
**Date Signed**

**Termination of Contractor Certification Agreement: DO NOT SIGN IN BLACK INK!**  
(When the permitted construction project has reached final acceptance by SCDOT, sign and date below)

\_\_\_\_\_  
**Signature of Contractor**

\_\_\_\_\_  
**Date Signed**

## Instructions for Completing the Contractor Certification Form

If you cannot access the websites listed in these instructions, or if you have any questions, contact the Bureau of Water Stormwater Permitting Section at (803) 898-4300 or the Coastal Stormwater Permitting Section at (843) 953-0200. Please see the Bureau of Water, Stormwater Permitting website (<http://www.scdhec.gov/stormwater>) for guidance and additional information.

DHEC 0437 (10/2012)

### Who Must Complete a Contractor Certification Form

*Prime Contractors who have been contracted by the South Carolina Department of Transportation (SCDOT) to perform work on a project permitted under SCR160000 must complete this Contractor Certification Form before performing any land-disturbing activities at the construction site. Contractor Certification Forms do not require SCDHEC Department approval; however, this form must be signed, dated, and submitted by the contractor to SCDOT prior to commencement of any *land-disturbing* activities by the contractor.*

#### General Guidance for this Form

##### **Are there Other Requirements for Contractors Completing this form?**

Contractors completing this form must also attend a pre-construction conference, and sign and date this Contractor Certification Form for each project or construction site where they will be performing construction activities. A Contractor cannot work at a construction site until they sign this certification form and attend the Pre-Construction Conference held for the project or construction site.

##### **What Does This Certification Mean?**

Upon *signing* this certification, the contractor is accountable to DHEC to ensure the terms and conditions of the approved Stormwater Pollution Prevention Plan (developed for the respective construction project or site) and the Construction General Permit (CGP) are implemented and adhered to in the respective area(s) of the plan where each contractor and/or company signing this form will be performing work. The contractor becomes subject to DHEC enforcement actions if permit conditions are not met. **See Sections 2.2.3 and 2.3.2 of the 2012 CGP for additional information.**

##### **Should the Owner/Operator Retain This Form?**

The Owner/Operator of the construction site must retain completed Contractor Certification Forms with the approved On-Site SWPPP. This form must be retained for at least three years from the date permit coverage expires or is terminated.

#### Instructions for Completing this Form

Please print legibly and complete all spaces on the form. Abbreviate if necessary to stay within the space allowed for each item and submit the completed form to the Owner/Operator for the specific project or construction site listed in Section A.

##### **Section A - Project Information**

Provide all requested information. Enter the date, NPDES coverage number, and Tracking No. provided by the Department for the approved SWPPP. Enter the official or legal name of the project or site, as approved by the Department. Provide the name of the Owner/Operator.

##### **Section B – Contractor Information**

Provide your legal name and title/position. As applicable, provide the legal (formal) name of the company, firm, public organization, or any other entity (you are employed by or represent) on whose behalf you will be performing contractor construction activities. Provide **your** mailing address, telephone and e-mail address. Briefly describe construction-related duties and responsibilities you or your company will perform for this project at the construction site.

##### **Section C – Contractor Certification Statements & Agreement**

Read the certification statements (in entirety). Provide your printed name and title or position. Date and sign the certification agreement. Return the signed and dated form to the Owner/Operator. **DO NOT SIGN IN BLACK INK.** Sign and date the Termination of Contractor Certification Agreement when the services you provide for this project are complete. Return the signed and dated form to the Owner/Operator for record retention as a part of the On-Site SWPPP (OS-SWPPP).