

SCDOT/ACEC/AGC Design-Build Subcommittee
Meeting Minutes – January 11, 2017

- I. Welcome/Introductions
 - a. Attendees

Chris Gaskins (SCDOT)	Barry Bowers (SCDOT)
Jae Mattox (SCDOT)	Brad Reynolds (SCDOT)
Trapp Harris (SCDOT)	Tyke Redfearn (SCDOT)
Barbara Wessinger (SCDOT)	Robbie Isgett (SCDOT)
Tad Kitowitz (FHWA)	Kirsten Duffy (AGC)
Chad Curran (AGC)	Cameron Nations (ACEC)
Jeff Mulliken (ACEC)	Stephen Ross (ACEC)
- II. Personnel Changes / Subcommittee Member Changes
 - a. Jeff Mulliken (STV) and Bryan Shiver (Terracon) are new members
- III. Project Updates
 - a. Chris Gaskins discussed Chapter 2 of the SCDOT Design-Build Manual and running projects through the project selection process. Once this has been completed, the Design-Build project list will be updated on the website.
 - i. 2017 proposed projects remain unchanged and include:
 - 1. US 21 over Harbor River Bridge
 - 2. SC 277 over I-77 Bridge
 - 3. I-85 Phase 3 Interstate Widening
 - ii. Future projects under consideration include:
 - 1. I-126 over SCL Railroad
 - 2. I-85 Interstate Widenings MM 40 to 54 & MM 54 to 69
 - 3. I-26 over SCL Railroad and US Highway 1
 - 4. Lowcountry Corridor
 - 5. Various others
- IV. Action Items from 11-09-16
 - a. Semi-Annual Review Process
 - i. SCDOT is still developing a list of questions and the scoring process and determining how those scores may be used in scoring RFQ submittals.
 - ii. ACEC/AGC expressed interest in having separate scoring for design and construction.
 - iii. ACEC/AGC asked how they can identify subconsultants performing poorly or satisfactorily when forming teams for Design-Build pursuits. Chris Gaskins mentioned potentially developing a database of review scores for Design-Build projects to be available to the industry.
 - b. Quality of Past Performance
 - i. The transition in approach for questions and scoring continues to occur as SCDOT develops RFQ's.

- ii. Cameron Nations reported that NCDOT requires a narrative in the SOQ. Florida DOT uses in-state scores, but if scores are not available or are so many years old, will use other states past performance.
 - iii. ACEC/AGC asked how company structure should be evaluated on past performance such as a company's transportation division being evaluated separately from, for instance, a civil construction division or an entire company.
 - c. Digital Signatures for Signing and Sealing Plans
 - i. ACEC/AGC reported that there are several options available including IdenTrust and ORC
 - ii. The General Services Administration (GSA) has a system
 - iii. VDOT, UDOT, and FDOT use these in some form with FDOT having detailed procedures
 - d. NEPA Box
 - i. Cameron Nations shared meeting minutes from December 13, 2016 SCDOT/ACEC Environmental Committee Meeting:
 - JD's being developed with larger study areas/boxes to reduce potential of designs extending beyond the box.
 - Additional coordination to gain a larger confidence in jurisdictional areas.
 - Recommendation by Environmental Committee was to move forward with obtaining JD prior to RFP.
 - ii. NEPA Box on small projects – no concerns were expressed over this approach.
 - iii. SCDOT internal meeting decision was that JD likely will not be obtained for any DB projects in the future. DB Team will obtain the JD. This has not been finalized and it still being evaluated.
 - iv. Industry expressed interest in Design-Build Subcommittee meeting with Environmental Committee.
 - v. Industry expressed concern if wetland delineations are conservative, it may lead to higher bids.
- V. Design-Build Procurement Manual
 - a. Submitted to SCDOT senior management staff in September and awaiting comments
- VI. RFQ Template
 - a. Chris Gaskins requested review and comment from the industry on the template. Template will be distributed to the industry in the coming weeks.
 - b. SCDOT considering locking down language in the template and only allowing project specific language to be edited.
 - c. Feedback requested on the following specific items:

- i. Progressive experience – interpretation and need
- ii. Capacity and resources – availability
- iii. Critical risk
- iv. Project approach
- v. Key personnel – multiple roles on a project or roles on multiple projects
- vi. Project experience – should on-going projects be included
- vii. Personnel changes – when is the appropriate time to contact SCDOT

VII. ATC FOIA Requests

- a. SCDOT's position has been that ATC's are confidential and are not subject to FOIA. However, SCDOT still owns them and has the right to use those ATC's on projects.
- b. ACEC/AGC had the understanding that ATC's were subject to FOIA if they accepted the stipend agreement.
- c. SCDOT will further vet this process and how it will be handled moving forward.

VIII. Action Items

- a. SCDOT to request the Environmental Subcommittee to attend the next Design-Build Subcommittee meeting to discuss NEPA Box.
- b. SCDOT to provide draft RFQ Template to ACEC/AGC for review and comment.
- c. SCDOT to provide draft Design-Build Team Performance Evaluation Form and revised Quality of Past Performance Form to ACEC/AGC for review and comment.
- d. ACEC/AGC – Jeff Mulliken checking with contacts at SCLLR board regarding electronic signatures for signing and sealing plans. Stephen Ross to forward information he has gathered regarding this topic to SCDOT.
- e. SCDOT – Send out meeting request for upcoming subcommittee meetings in 2017.

IX. Next Meeting Date March 2017

X. Adjourn