

## SCDOT/CAGC Joint Committee Meeting

September 24, 2009

### Minutes

#### Attendees:

Jim Triplett, United Contractors, Inc.  
Ted Geddis, Sloan/Eastern Bridge  
Ken Atkinson, Palmetto Corp.  
Marty McKee, Thrift Development  
Sally Paul, SPC, Inc.  
Grady Wicker, Eagle Constr. Co., Inc.  
Randy Snow, U. S. Constructors, Inc.  
John Jordan, Cherokee, Inc.  
Ben Whetstone, C. R. Jackson/Satterfield  
Greg Cook, U. S. Group, Inc.  
Benjy Hardee, A. O. Hardee, Inc.  
Milt Fletcher, SCDOT – OMR  
Jim Feda, SCDOT  
Ed Eargle, SCDOT  
Leland Colvin, SCDOT  
David Glenn, SCDOT  
Tim Henderson, SCDOT District 6  
Kevin Harrington, SCDOT  
Robbie Isgett, SCDOT, District 1  
Mitchell Metts, SCDOT – Preconstruction  
Todd Steagall, SCDOT  
Charles Matthews, SCDOT  
Danny Shealy, SCDOT  
John McCarter, SCDOT, District 4  
Jim Porth, SCDOT, District 7  
Lee Neighbors, SCDOT, District 2  
Steve Ikerd, FHWA  
John Walsh, SCDOT

The meeting was called to order by Danny Shealy with introductions.

John Walsh noted SCDOT is down to the last 6 hours of the federal fiscal year. SCDOT hopes to receive \$19M in the August redistribution. If so, we will move up projects on the schedule. Concerning Recovery, \$320M of \$463M is obligated. There will be approximately 66 projects in the November Letting.

## Old Business

### Update on New Seeding Specs

Danny Shealy reported DOT is still working on the spec. Need to take/submit soil samples from the actual shoulder material versus the pit. Blends are difficult to obtain from small projects. We are looking into something that will work and clarify in the spec. We have to be careful on the prosperous level with DHEC as it cannot be too high.

Jim Triplett discussed watering. Residents have asked contractors not to water and will not pay if we do. Watering depends on the rain forecast. Who is responsible for the risk of growing or not growing?

Todd Steagall answered the spec now says it is the DC's call. DOT owns the risk of stand of grass and will pay again if necessary. The new spec will show the number of days to water.

Danny added that contractors use water for DBE goals and if they do not water it affects these goals. DOT may exclude from the committal items.

### Engineering Estimates posted with bids

After a brief discussion it was decided not to post with awards since it is not helpful or needed at that time.

### Going Paperless

This was sent to the Road and Bridge subcommittees for discussion.

The Road subcommittee discussed items that can go in the spec so it is not necessary to submit. Some are project specific

Sharepoint software program allows projects to be submitted paperless and is used in District 3.

Items such as hot/cold pouring and batching, traffic devices, traffic signals, welding procedures, cold weather concrete were mentioned.

Jim Triplett added the submittal processes that are the same on all projects. The description would be what to do and only submit if you deviate from this. There are some issues in accomplishing and may need to move to central versus district. Any forms that can be completed and submitted electronically would speed up the process.

Danny agreed these are good items and formed a committee to review moving toward paperless. Committee: Brian Parnell, Todd Anderson, Leland Colvin. A contractor member will be added. This committee will look into Sharepoint as an application to use and report back at the November Joint Committee meeting.

## **New Business**

### **CPM Schedules**

Danny Shealy provided handouts for review. Areas reviews:

Contract Status Report – this goes out to districts. Danny noted the categories which show contracts on schedule (Status 1) and those behind schedule (Status 2, 3, & 4). The report provides a description of each status level.

The first Preliminary Notice of Delinquency will be sent to the contractor only and then to the Surety company if no response is received within 15 days. If a second preliminary notice of delinquency is necessary on a project, it will be sent to the contractor and surety.

A CPM committee will meet in a week to look into developing a template for smaller projects.

Steve Ikerd noted with ARRA funds scheduling play into this and the reporting process.

CAGC encourages all members to finish all ARRA projects ahead of schedule.

### **ARRA Tiger Team Review**

Danny Shealy provided a handout on the review and discussed several areas.

#6 - The FHWA-1273 and DBE program assurances must be physically incorporated into each subcontract.

#7 – Prompt payment special provision requires payment within 7 days.

#9 – DBE trucking – problem identifying who is approved. Need the trucker reports submitted by DBE firms..

#10 – Bulletin Boards – a handout was provided for single and multiple location projects. They are to be posted in an area available to employees, an area when the work crew gathers. For a moving project possibly an A frame on the truck at

the project site was suggested. For asphalt plant, they must be posted at the plant. Every active sub policy must be posted and EEO and AA policy.

#12 – Concerning custody of test samples and acceptance testing. In January 2010 the 400V spec will be implemented.

#### DCE Meeting September 10, 2009

Danny Shealy reported there are no minutes of the meeting but the agenda items discussed were:

- Seeding spec
- CPM schedules – accurate information from district and contractors
- Lane closure restrictions – put in special provision
- Preliminary Eng. Items, QMP
- Reclamation Standards – uniform way to handle curing
- ARRA projects and review
- Reporting on ARRA projects – contractors must submit to Resident by tenth of the month. Trucking must be included on 1589 (all haulers).

#### SCDOT Maintenance /Construction Conferences (Future)

Danny report DOT will no longer have separate conference. The next conference will be in the Spring (March 24, 25, 2010). Focus will be on achieving PDHs and CEUs, possible for DOT only.

Sammy Hendrix asked about the status of the Engineering Conference which is tentatively scheduled for January, 2010. Where is the contractor/DOT relationship without this conference? Is there a possibility to add a day to the March conference?

Danny noted this answer will come from Tony Chapman. Danny Shealy, Andy Leaphart, Jim Triplett and Sammy Hendrix will plan to meet with Tony Chapman to present and discuss what we need to accomplish by adding an extra day or holding a separate conference.

#### Status of US 17 Ace Basin Extension

The Commission approved to enter into a contract at their last meeting. We will know the path forward next week.

#### Subcommittee Reports

## Road Subcommittee

Marty McKee reported.

Reclamation – standards and uniformity being discussed/developed. A task force has formed to investigate these and other issues on reclaimed roads. Greg Ashmore and Chris Davis will serve as contractor members of this committee. This committee will issue a report to forward to the Joint Committee

Mentoring - Curtis Sims presented a synopsis on the program. Information was e-mail to committees

Late Notice to Proceed - Developed a check list for NTP. Handout was provided. This is a list of what contractors need to send in. Charles Matthews also provided input concerning bridges. Danny Shealy wants to compare with the list DOT has now and have one list to use. Todd Steagall and Charles Matthews will review. If you have any comments, send to Charles Eleazer.

Protective Clothing colors – either orange or the lime green can be used. DOT is revising the spec (currently in draft form) to allow either color.

Corrugated Pipe Spec – will have alternative pipe pay item by next summer.

## Bridge Subcommittee

Ted Geddis reported on rideability that one bridge passed.

Mentoring will be difficult for bridge projects to meet DBE goals.

## Project Development

Reviewed delivery process and areas to improve internally.

## Utility

Greg Cook reported the committee did not meet. The utility window is trickling down on contracts and appears the effort is making it's way to contracts and is working.

Grady Wicker reported the window has not worked on a project he has. The three month window is there but the utility cannot start for three months. It is difficult to schedule people to work in this type situation. Maybe we need to get information to the utility companies earlier on unique situations. This particular project has large items that have to be ordered and move.

Supplier

This committee will be meeting later this fall.

Other Business

Review roller patterns.

ARRA Status.

Next meeting is November 19, 2009 at SCDOT in Columbia, SC